



Assistant Pool (Swimming) Manager (Sandburg Pool) Fitness Formula Clubs

Contact Name: Diana Maciejewski

Contact E-mail: dmaciejewski@ffc.com

Contact Phone:

Closing Date: 2018-06-30

Salary: \$13.84 per hour * salaried position hrly rate based on 40 hour work week

Description:

The Assistant Pool Manager is responsible for all aspects of the Sandburg pools, and accompanying activity areas, including preventative maintenance, repairs and overall cleanliness. You must coordinate with all associated departmental personnel (Pool Manager, FFC Old Town Management and Housekeeping) to accomplish duties.

Responsibilities:

Perform weekly, monthly, quarterly, bi-annual, and annual preventative maintenance schedules on all exercise equipment. Exercise equipment being defined as all cardiovascular and strength machines, and group exercise equipment.

Maintain all preventative maintenance and repair action logs for pools.

Perform repairs and parts replacements as needed.

Perform daily, weekly, monthly, preventative maintenance schedules on the swimming pool.

Maintain all preventative maintenance, chemical adjustment, back-wash, water exchange and repair action logs for all swimming pool.

Test water chemistry parameters, including sanitizer and pH levels, for pool on a daily basis. Make chemical adjustments based on results of water chemistry testing.

Coordinate with support staff to ensure cleanliness and overall appearance of pool and surrounding areas.

Maintain storage areas in a clean and orderly manner.

Be available to respond to emergencies at the facility in a timely fashion.

Attend all required staff meetings.

Actively promote member events.

Respond to members' concerns, suggestions, and requests.

Demonstrate a positive customer service attitude.

Miscellaneous duties and responsibilities assigned by the Pool Manager

Registering members, payroll, staff scheduling, life guard and cashier duties.

Qualifications:

Lifeguard Certified and experience 3-4 years, certifications last 3 years.

CPR for professional rescuer certified

First Aid certified

Knowledge of pool operations, chemical and mechanical

Previous aquatics management.

Knowledge of housekeeping responsibilities of outdoor aquatics facility.

Possess excellent interpersonal and communication skills.

Ability to complete multiple tasks, demonstrate accountability and initiative, and possess a strong work ethic.

Our Purpose as a company is to enhance the lives of our members and guests by improving their overall health and well-being