



Recreation Assistant

Village of Shorewood

Contact Name: Luke Gundersen

Contact E-mail: lgundersen@vil.shorewood.il.us

Contact Phone: 815-741-7710

Closing Date: 2022-04-29

Salary: \$15-\$18/hr

Description:

Shorewood, Illinois (pop. 18,186) is accepting applications for a Recreation Assistant position for the Parks and Recreation department. Under the direction of the Recreation Event Coordinators this position will provide assistance to the growing programming and events of the Village of Shorewood. This position is responsible for assisting the Recreation Department with support including coordination of programs, camps, reservations, clerical tasks, general office duties and working programs/events. The Recreation Assistant must be available nights and weekends when programming is scheduled in addition to weekdays. This position will create and coach/teach new programs offered by the recreation department. This is a part-time position (not eligible for benefits) approximately 20 hours a week with flexible scheduling. The starting pay range for this position is \$15.00-\$18.00 per hour DOQ's. This position is IMRF eligible.

Offers of employment are subject to successful completion of a background check and drug screening. Qualified individuals are encouraged to complete an application form, which can be found at: <http://vil.shorewood.il.us/government/employment.aspx>

The deadline to apply for this position is April 29, 2022. Applications along with resume should be submitted to Luke Gundersen, Recreation Coordinator, lgundersen@vil.shorewood.il.us or mailed to Luke Gundersen, One Towne Center Blvd., Shorewood, IL 60404. EEOE.