



Director of Parks, Planning and Maintenance

Park District of La Grange

Contact Name: Jenny Bechtold

Contact E-mail: jennybechtold@pdlg.org

Contact Phone: (708)352-1762

Closing Date: 2022-06-03

Salary: \$85K-\$95K

Description:

The Park District of La Grange serves a three-square mile area almost contiguous with the boundaries of the beautiful west suburban Village of La Grange. The park district maintains 78.5 acres of parkland at 11 locations and offers over 1500 recreation programs annually for its more than 15,000 residents.

Overview:

The Director of Parks, Planning & Maintenance is a working director, in the field daily, responsible for the administration, development, renovation, and maintenance of all grounds, buildings, park facilities, vehicle fleet, small-engine machinery, and equipment/tools. The Director of Parks, Planning & Maintenance shall plan and coordinate both internal and external/contractual routine maintenance tasks,

capital improvements projects and responsible for the administration, and development of all capital development and handicap accessibility projects. The position is a full time, exempt position, reporting to the Executive Director.

This position includes recruitment, hiring, evaluation and training of personnel, so that the department operates effectively and efficiently and creates an environment for success. Responsible for loss prevention, safety training, and enforcement of safety standards. This position will work closely with the Executive Director on matters of capital asset replacement that impacts buildings, parks, and grounds. Responsible for monthly/annual reports and research grant opportunities.

The ideal candidate will have a bachelor's degree in park and recreation administration, park management, landscape architecture, forestry, building management, turf management, horticulture, or related field. Master's degree preferred. Minimum of seven years' work experience in one of the above fields with a minimum of five years management/supervision experience.

We offer a generous benefit package: • Medical, dental, and vision coverage • Life Insurance (basic and voluntary) • Pension plan (IMRF) • 457 Defined contribution plan • Paid holidays and vacation time • Facility discounts & usage benefits

The Park District of La Grange is an equal opportunity employer.

To apply email cover letter and resume to jennybechtold@pdlg.org. View the full job description at pdlg.org.