



Facility Maintenance II

Des Plaines Park District

Contact Name: Nicole McNulty
Contact E-mail: nicole.mcnulty@dpparks.org
Contact Phone: 847-391-5092
Closing Date:
Salary: Starting \$22.12

Description:

****To apply, please visit dpparks.org/jobs and select the Full Time link.****

JOB IDENTIFICATION

Job Title: Facility Maintenance II

Grade: VII- Starting \$22.12

FLSA: Non-Exempt

Department: Parks

SUPERVISORY RELATIONSHIPS

Reports to: Mechanical Operation Supervisor

Supervises: N/A

BASIC FUNCTION

Performs general, specialized and preventative maintenance work and repairs at all Park District building and facilities, including Prairie Lakes Indoor pool and other outdoor pools as required.

ESSENTIAL DUTIES

1. Perform maintenance and repairs on all district building and facility systems including but not limited to: HVAC systems, plumbing, electrical systems, pumps, motors and boilers.
2. Diagnose mechanical system problems, obtaining parts and making repairs as necessary.
3. Perform building, facility and equipment inspections, noting major equipment operating condition and emergency building systems.
4. Assist with Golf Center operations and repair including ball delivery system, ball washing and ball picking equipment, golf netting and synthetic turf.
5. Perform scheduled preventative maintenance on building equipment.
6. Work in "on-call" status for special operations and emergency situations.
7. Assist with room set up and break down for recreation programs and events.
8. Assist in all aspect of maintenance in the Parks Dept. as needed, including snow removal

operations, ice making, special event support, etc.

9. In emergencies, assist with Golf Center operations and repair including ball delivery system, ball washing and ball picking equipment, golf netting and synthetic turf.

OTHER DUTIES

1. Attend related training to expand skills and knowledge.
2. Follow all safety policies and procedures as outlined in the Park District Safety and Crisis Manuals.
3. Perform additional duties as assigned.
4. Member of a Park District committee as assigned.
5. Assists with special events including, but not limited, to the annual Fall Fest set up, event operation, clean up and teardown.

POSITION QUALIFICATIONS

Education: One year commercial vocational or other specialized training beyond high school.

Experience: Two years related experience.

Certifications: CPR and First Aid Certified, Classes available through Park District upon hire; CPO/AFO Certification preferred, or ability to obtain within 6-months; Valid Illinois Driver's License