



Director of Operations

Macon County Conservation District

Contact Name: Jerry Culp

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Closing Date: 2022-12-30

Salary: Between \$75,000.00 - \$85,000.00

Description:

The Director of Operations oversees and manages the development, maintenance and protection of conservation areas, facilities and natural resources of the Conservation District for public use, safety and long term preservation. Ideal attributes include a person that is self-motivated with well-rounded knowledge of conservation management practices. The selected candidate will be current on emerging trends in the field, be able to direct and carry out multiple assignments at the same time, service oriented and able to facilitate department staff to meet short and long range goals of the District

Qualifications: Bachelor's degree with a major course of study in forestry, natural resource management, park and recreation administration or related field with emphasis in park, conservation or forest preserve maintenance management. Also required is seven years of increasing supervisory experience in a similar work environment. In addition, knowledge of and experience in budget development and management, construction, safety, insurance compliance for public facilities and worker protection, grant writing, planning, compliance requirements of local, state and federal laws pertinent to land and water protection, ADA, procurement processes and municipal property ownership. Current First Aid and CPR certification and a valid Illinois driver's license or obtained within six months of hire. Complete a successful background check and drug screen.

How to Apply:

Closing Date December 30, 2022. Please submit by email a cover letter, a resume with professional references, a list of past completed projects/accomplishments and any credentials/transcripts to jculp@maconcountyconservation.org