



Facilities Specialist II

Elmhurst Park District

Contact Name: Angela Ferrentino

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Closing Date:

Salary: \$40,957/year DOE

Description:

APPLY AT: <https://elmhurstpark.bamboohr.com/careers/108>

WE ARE GROWING! We have created a new position in our Facilities Department to continue expanding our ability to be community focused, provide customer service excellence, have fun, and work with integrity!

WHO WE ARE: The Elmhurst Park District, established in 1920 and located 16 miles west of Chicago, provides parks, recreation facilities and programs to meet our mission of enriching lives while having fun! We serve residents of the Elmhurst community as well as residents of neighboring towns! Join our team and be part of an organization that values being community focused, providing customer service excellence, working with integrity, and having fun! We are looking for someone who will help us achieve our vision of becoming a national leader in providing parks and recreation experiences to our community.

We have an exciting full-time job opportunity as FACILITIES SPECIALIST III! Our Facilities Specialist team plays an important role in maintaining safe and clean District facilities! Most of the work will be at Courts Plus, additional duties may be assigned at other District Facilities.

WHAT YOU'LL DO: As Facilities Specialist II, you'll be responsible for overseeing the pool maintenance and performing daily water chemistry testing (Courts Plus Pool and Outdoor Pools), as well as performing building maintenance and inspections. Additional responsibilities include but not limited to:

Perform building maintenance, painting, custodial duties and general repairs

Set up and break down rentals at assigned facilities

Remove snow from parking lots and sidewalks

Oversee and coordinate contracted work as directed by manager

Oversee custodial and operational supply inventory

WHAT YOU'LL BRING:

High school or trade school diploma or equivalent with 2 years experience in facility maintenance

Valid Illinois driver's license

Current CPO Certification

Knowledge of facility maintenance practices and understanding of building trades

Knowledge of pool/spa chemistry, testing procedures and maintenance procedures necessary to provide a sanitary aquatics environment

Understanding of plumbing, electrical and HVAC functions

Ability to operate a variety of power tools and heavy equipment

Knowledge of OSHA requirements

WHEN YOU'LL WORK: Tuesday - Saturday 4:30am - 1:00pm

WHAT YOU'LL GET:

The anticipated starting pay for this non-exempt position is \$40,957/year. Actual salary will depend upon qualifications.

In exchange for your time and talent, we offer a generous benefit package, including:

Defined contribution medical insurance plan (5 plan options)

Dental insurance plan

Vision insurance plan

District paid life insurance

Participation in IMRF (retirement, disability, death benefits)

Vacation days, personal days, sick leave and 9 paid holidays!

Sick bank leave, paid parental leave and paid bereavement leave

Employee Assistance Program (EAP)

Two deferred compensation programs (VOYA & Nationwide)

Voluntary Supplemental insurance coverage for short-term disability, accident, hospitalization

Flexible spending accounts for unreimbursed medical and dependent care

Free family Courts Plus Membership and Pool Passes!

Free/discounted District programs, merchandise and concessions

Educational assistance/tuition reimbursement

Professional organizational membership

Values Recognition Program

Service Awards Program

Employee social activities

Credit Union (Central Credit Union of Illinois)