



## **Full Time - Club Rec & Camp Coordinator** Lombard Park District

**Contact Name:** Katie Manheim

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**Contact Phone:** 630-953-6102

**Closing Date:**

**Salary:** 43,600 DOQ

### **Description:**

The Lombard Park District is seeking an enthusiastic, energetic, fun, and motivated individual to manage Club Rec, our before and after school program. In addition, the coordinator will oversee summer camp, school day off programming, school break camps, and special events. This position works under the direction of the Program Manager for school age, general programs, and events.

The mission of the Lombard Park District is to Provide Quality Recreation Opportunities for People to Enjoy Life. The Lombard Park District is an Illinois Distinguished Accredited agency, governed by an elected board, and staffed with over 400 dedicated employees. The District is a past winner of the National Gold Medal award from the National Recreation and Park Association, and is a CAPRA Accredited Agency.

**Qualifications:** Bachelor's Degree from an accredited university in Recreation Management or a related field. Two years of full time professional related experience preferred or a combination of education and experience. Independent, innovative, adaptable, and organized, with strong recreation programming and management skills. CPR, First Aid, AED certification required or training will be provided.

We offer competitive compensation package that includes medical, dental, vision, life insurance, flexible spending account, 457 plan(s), IMRF Pension, tuition reimbursement, vacation, holidays, sick time, and personal days.

We are an Equal Employment Opportunity Employer!

**To Apply:** Please visit us at [www.lombardparks.com](http://www.lombardparks.com) – go to “Contact Us” and select “Job Opportunities” to complete our full online job application. Please attach a resume and cover letter.