



Full-Time Recreation Supervisor

Village of Glendale Heights

Contact Name: Shannon McCrea

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Closing Date:

Salary: \$57,096 – \$74,963 DOQ

Description:

The Village of Glendale Heights has a position available for a Recreation Supervisor in the Recreation Division of the Leisure Services Department.

The Recreation Supervisor is primarily responsible for the Village's growing soccer program, as well as, other contracted athletic programs.

Additionally, this position will be asked to organize and direct a variety of other indoor and outdoor recreational and leisure community programming. They will also assist the Recreation Division in leading special events of the Village.

The Recreation Supervisor employs a variety of creative, innovative, and motivational methods to create a market and customer-oriented approach to developing, promoting and evaluating services.

This position will also exercise independent judgment and discretion not of a routine or clerical nature in evaluating and reporting on the work efforts of employees, and oversees the recruitment and selection process for the division.

Will be required to work nights and weekends to meet recreational and special event needs of the general public.

Qualifications:

This position requires graduation from a four year accredited college or university with a degree in recreation or closely related field (CPRP preferred), minimum of 3 years recreation experience including community center programming and supervision, or an equivalent combination of education and experience.

Salary Range: \$57,096 \$74,963, commensurate with qualifications and experience. Very competitive

benefits package. This is an AFSCME union, exempt position.

Apply online at <https://tinyurl.com/2p9xru>. Please submit a cover letter, resume and 3 professional references.

The selection process includes a panel interview and may include job skills testing. All job offers are conditional upon the satisfactory outcome of pre-employment drug testing and background check. Employees are required to have permanent residency within a 20-mile radius of the Village unless waived by the Village Administrator.

An Equal Opportunity Employer. The Village of Glendale Heights' is committed to a nepotism policy of employment and advancement based upon qualifications and merit, without discrimination in favor of or in opposition to the employment of immediate family members.