



Recreation Therapist - Coordinator

Northwest Special Recreation Association

Contact Name: Darleen Negrillo

Contact E-mail: dnegrillo@nwsra.org

Contact Phone: 847-392-2848

Closing Date: 2023-09-29

Salary: \$44,722.80+ annually DOE

Description:

Northwest Special Recreation Association (NWSRA) enriches the lives of children and adults with disabilities through a partnership with 17 Park Districts located within the northwest suburbs of Chicago. NWSRA provides outstanding recreation opportunities for people with disabilities within our partner Park Districts through weekly programs, adult day programs (PURSUIT), special events, day camps and inclusion in Park District programs. NWSRA is a park district that serves people with disabilities.

Job Summary:

Coordinator will support the Support Services Department. Coordinator will assess, plan, develop, implement and evaluate recreation and leisure programs for children and adults with disabilities. Assists the Support Services Manager with overseeing and managing part-time/seasonal employees in supporting programs for individuals.

- Demonstrate an understanding of coordinating and implementing programs while working closely with agency teams to support individuals with disabilities in the least restrictive environment and the most inclusive settings.
- Responsible for developing, planning, and organizing recreation programs while working with assigned member districts coordinating before and after school care, preschool, general programs, special events, trips and summer day camp.
- Complete observations, assessments and follow up with the necessary paperwork, phone calls, and debriefing after each observation.
- Provide training for part-time/seasonal staff and member districts, when needed.
- Demonstrate ability to troubleshoot and address behaviors, programming issues, and concerns regarding program issues and participant behaviors.

Qualifications:

Graduate from accredited college or university with a BA/BS degree in Therapeutic Recreation or related field of study. Must have knowledge of and ability to confidently work effectively with individuals with disabilities. Current National Council on Therapeutic Recreation Certification (NCTRC) or the ability to get certified within an allotted amount of time determined by the policy of the Association and/or the Executive Director.

Scheduling and Pay:

This is a full-time, exempt position. Weekly schedule is generally 40 – 45 hours. Weekends and evenings occasionally based on schedule. Position starting range is \$44,722.80 annually DOE.

Benefits we offer:

- Medical Coverage
- Dental Coverage
- Vision Coverage
- Group Life Insurance
- AFLAC Indemnity Plans
- IMRF Pension Plan
- Mission Square Retirement 457b Plan
- Paid Holidays
- Vacation Days
- Sick Days
- Personal Days
- Employee Assistance Program (EAP)

To Apply: Visit us at www.nwsra.org/jobs to complete an online application and submit your current resume. For questions on this position please call Darleen Negrillo - Superintendent of Administrative Services at (847)392-2848 or email at dnegrillo@nwsra.org.