



Recreation Supervisor Aquatics

Bensenville Park District

Contact Name:

Contact E-mail:

Contact Phone:

Closing Date:

Salary: \$45,000 to \$58,000

Description:

Under the direction and supervision of the Superintendent of Recreation, the Recreation Supervisor is responsible for the development, implementation, and management of a variety of recreational programs

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Design, plan, implement and evaluate innovative programs and events that align with community needs.
- Ability to communicate effectively with other team members, participants, and parents to build healthy relationships and encourage participation in programs.
- Some programs may require overnight stays.
- Ability to contribute to a positive work team environment.
- Ability to prepare, manage, and follow a budget.
- Ability to lead and support other team members in special events.
- Responsible for recruiting, hiring, and training subordinate staff.
- Maintain work, program, and storage spaces, in an organized and clean environment.
- Maintain the upkeep, and inventory of program equipment.
- Attend department meetings and prepare monthly board reports.
- Possess the ability to manage conflicts and problem solve concerns in an appropriate and timely manner.
- Respond to customer inquiries in a professional and timely manner, preferably within 24 hours.
- Areas of responsibility include management of outdoor water park, water park rentals, facility rentals, and special events.

QUALIFICATIONS

- A bachelor's degree in Parks & Recreation or related field and/or relevant work experience.
- Minimum of 3 years of experience in aquatics, recreational programming, and events.
- Certified in CPR/AED trainer or the ability to acquire within 6 months.
- Certified Pool Operator or the ability to acquire within 6 months.
- Certified Lifeguard Trainer or ability to acquire within 6 months.
- Must be energetic, have a positive attitude and be encouraging.
- Proven excellence in customer service skills.
- Must have a valid Illinois Driver's License.

- Commercial Driver's License (CDL) or the ability to acquire within 6 months of employment.
- Must be able to lift 50 lbs.

JOB STATUS: Full time **DEPARTMENT:** Recreation **FSLA STATUS:** Exempt
HOURS Hours vary and depend on scheduled programs and events.

HOW TO

APPLY: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=102467&clientkey=6CF42A6DD3A061D2C6D41471630F0905>