



## **Trades Technician**

### **Batavia Park District**

**Contact Name:** Lynn Boerman

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**Contact Phone:** 630-389-2015

**Closing Date:**

**Salary:** \$19.50-\$21.50

#### **Description:**

##### **About Us:**

The Batavia Park District has been named one of the **2023 Top Workplaces by the Chicago Tribune!** Our mission statement is committed to providing fun, safe and innovative open space and recreational opportunities that will enrich the quality of life for our residents. Come join our talented team!

##### **Job Summary:**

Responsible for performing a wide variety of general trades projects, including but not limited to basic carpentry, construction, electrical, plumbing, painting, HVAC, concrete and masonry and equipment maintenance & repair.

##### **Essential Functions:**

1. Perform rough and finish carpentry work in the alteration, repair, remodeling, maintenance and construction of buildings and equipment.
2. Assist in the installation, repair and maintenance of electrical wiring, fixtures, lighting, ballasts, panels, breakers, outlets, switches, troubleshooting circuits, bending and installing conduit and making repairs on the electrical systems of District buildings and site installations.
3. Perform carpentry and construction duties including but not limited to roofing, wall and floor tile, doors and door hardware, locks, cabinets, windows, partitions, fixtures, framing, drywall, sign making, concrete form and finish, emergency board-up and all tasks necessary for preparation and completion of the work.
4. Perform miscellaneous painting duties including but not limited to plastering, painting, staining and perform all tasks necessary for preparation and completion of the work.
5. Perform operation duties for the District's seasonal aquatic facility to include but not limited to preparation and close out of facility & equipment, testing of water chemical levels and performing system backwash & strainer maintenance.
5. Assist in the repair and maintenance of piping systems, drinking fountains, storm and sanitary sewer systems and heating systems.
6. Perform site improvements such as playground construction, borders, bleachers and fencing.
7. Use machinist tools such as drills, saws, grinders and sanders to fix things.

8. Drive and operate all District vehicles and equipment; perform pre-trip inspection of vehicles and equipment.
9. Perform monthly facility and playground inspections.
10. On-call duty for after hour and inclement weather response.
11. Perform all jobs and tasks within guidelines and rules of District's safety program.
12. Perform all other duties as assigned.

**Education and Experience:**

This position requires a high school degree or its equivalent and two years experience in commercial maintenance work.

**Knowledge, Skills, and Abilities:**

1. Knowledge of facility maintenance management, carpentry, electric, plumbing and HVAC.
2. Knowledge of tools and equipment.
3. Ability to utilize District electronic tools/software, including but not limited to: network computers, District email/calendar, Paycor system and cell phones.
4. Ability to organize equipment, tasks and jobs.
5. Valid Illinois Driver's License.

**Physical Demands/Work Environment:**

- Requires full range of body motion including handling, lifting, and manual and finger dexterity.
- Requires frequent standing, bending and stooping for prolonged periods.
- The employee must regularly lift up to 50 pounds.
- Exposure to weather conditions, which can include cold, snow, ice, rain and extreme heat and humidity.
- May perform duties above standard elevation.
- Ability to work in confined spaces.
- Exposure to various chemicals, construction dust and debris, and other potential inhalation hazards.
- There is exposure to loud noise for extended periods.