



## Recreation Supervisor

### Alsip Park District

**Contact Name:** Jennifer Torres

**Contact E-mail:** [jtorres@alsipparks.org](mailto:jtorres@alsipparks.org)

**Contact Phone:** 708-389-1003

**Closing Date:**

**Salary:** Starting salary \$45,000-\$58,000/annually plus benefits

#### **Description:**

The Recreation Supervisor is a full time position under the direct supervision of the Superintendent of Recreation. The Recreation Supervisor is responsible for all aspects of planning, implementing, supervising and evaluating: preschool program, early childhood recreation programs, youth recreation programs, teen recreation programs, before and after school program and day camps. This position is also responsible for recruiting, training, supervising and evaluating part-time and seasonal instructors, preschool teachers, before and after school staff and day camp staff. This position will work a minimum of forty hours a week, Monday through Friday and evenings and weekends as required.

A minimum of 2 years of experience at the supervisory level with a Bachelor's Degree in Recreation Administration or related field preferred, certification as a CPRP desirable. Valid Illinois Driver's License required.

Good written and oral communication skills. Exceptional skills in working tactfully and harmoniously with subordinates, co-workers, supervisors, department heads and community supporters.

**Starting Salary:** \$45,000-\$58,000/annually plus benefit package including medical, dental, vision, EAP, IMRF, life insurance, vacation time, personal and sick time and park district facility discounts and usage benefits

**Deadline:** Open Until Filled

**Contact:** Please mail or e-mail a cover letter, resume and references to:  
Jennifer Torres  
Superintendent of Recreation  
12521 South Kostner  
Alsip, IL 60803

**Contact E-mail:** [jtorres@alsipparks.org](mailto:jtorres@alsipparks.org)