



Cultural Arts Manager

Palatine Park District

Contact Name: Matt Sheehan

Contact E-mail: msheehan@palatineparks.org

Contact Phone: 847-496-6212

Closing Date:

Salary: 65,000-78,000, DOQ

Description:

Come Join Us at Palatine Park District!

Palatine Park District is your opportunity to a vibrant community experience, where we enrich lives through an array of safe, enjoyable, and affordable parks, programs, and facilities. Join our dedicated and passionate team who embodies the spirit of parks and rec, creating opportunities for fun and personal growth every day. With 45 parks, 9 recreation facilities, and 3 aquatic centers, Palatine Park District offers something for everyone.

Position Summary:

Palatine Park District is seeking a dynamic, creative, and experienced Manager to lead our Cultural Arts programming. In this role, you will oversee and contribute to the planning, organization, and supervision of cultural arts programs, including managing the Cutting Hall Performing Arts Center and Fred P. Hall Amphitheater. Our goal is to cultivate a vibrant arts environment and expand our offerings through our exceptional facilities, fostering a community "school" of creativity. This position will provide leadership to the Cultural Arts Coordinator and Theater Facility Coordinator, ensuring excellence in programming and operations.

Minimum Requirements:

- Bachelor's Degree in performing arts, recreation, facility management or related field with equivalent experience preferred
- Four (4) years of experience in coordinating cultural arts program or facilities
- Previous staff supervision preferred
- Attain (within six (6) months of employment) and maintain valid Adult & Child CPR/AED certification

Benefits & Wages:

- Health/Dental/Vision insurance for individual and family
- Paid life insurance
- A retirement plan with the Illinois Municipal Retirement Fund (IMRF)
- Paid vacation, personal days, holidays and sick time
- Unlimited in-house complimentary programs

- Seasonal pool passes for indoor and outdoor pools (individual and family)
- Fitness Center membership (individual and family)
- Discount at Palatine Hills Golf Course

The salary range for this position is \$65,000-\$78,000, dependent on qualifications.

If you are ready to take the next step in your career, come join us and Live the Parks & Rec Life!