



Aquatic Supervisor - Competitive Programs

Arlington Heights Park District

Contact Name: Rob Gussy

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Contact Phone:

Closing Date:

Salary: \$55,918-\$60,853

Description:

Arlington Heights is well-known for its vibrant swimming community, with five outdoor pools and one indoor aquatic center. For our residents, swimming is a lifelong passion. The Aquatic Supervisor of Competitive Swim position involves overseeing a year-round travel swim team, a novice-level swim team during the school year, and the Interpark Swim Team program in the summer, which includes six teams and over 500 swimmers. Join our dynamic and exciting team today!

This position will need to be able to work evenings and weekend shifts as the schedule varies throughout the year.

ESSENTIAL JOB DUTIES

- Develops, organizes, monitors, and schedules all aspects of competitive swimming and water polo programs
- Manages all aspects of winter and summer swim teams
- Acts as the head Muskies Swim Team Coach during the winter season. During the summer season manages the administrative duties of the Head Muskie Swim Team Coach
- Coordinates the hiring of swim team coaches
- Assists the Aquatic Manager with the daily operation, maintenance, and upkeep of ARC and outdoor pools
- Prepares annual budget projections and monitors revenue and expenses for applicable program areas
- Prepares bi-weekly payroll and submits it to the Finance Department on a timely basis
- Provides seasonal program guide information and publicity materials for program and events
- Works closely and collaboratively as a team with the Aquatic Manager and (Swim Lesson) Aquatic Supervisor
- Assists in the development and implementation of the department's Comprehensive Plan
- Assists the HR and Safety Supervisor with District-wide safety training such as CPR and First Aid

This position will need to have a strong knowledge of:

- Thorough knowledge of the principles and practices of competitive swimming, water polo, lifeguarding, CPR and first aid

- Good knowledge of program development
- Good knowledge of the principles, practices, and objectives of park and recreation administration
- Good knowledge of the principles of financial management

BENEFITS WE OFFER

In exchange for your time and talent, we offer a generous benefit package, including:

- Medical, Dental, and Vision coverage
- Life Insurance (basic & voluntary additional coverage)
- IMRF Defined Benefit Pension
- Short- and Long-Term Disability (IMRF)
- 457 and ROTH 457 Defined Contribution Plans
- Medical and Childcare Flexible Spending Accounts
- Paid Time Off (sick, vacation and Floating Holidays)
- Credit Union
- PPE Reimbursement
- Park District facility and program discounts
- Paid Parental Leave

AHPD OVERVIEW

The Arlington Heights Park District (AHPD) is one of the most noteworthy park districts in Illinois. Located 25 miles northwest from downtown Chicago, AHPD is the 3rd largest Park District in Cook County and the 12th largest in the State of Illinois. Since 1925, AHPD continues to enrich the community by providing fun, accessible, and impactful recreation and facilities for every age and every season. The District are stewards of five community centers with outdoor pools, two tennis clubs, Lake Arlington, Arlington Ridge Center, two public golf clubs and a driving range, Arlington Heights Historical Museum, Senior Center, 58 parks, 44 playgrounds, 22 miles of jogging and bike trails across 714 acres of land. AHPD is a three times National Gold Medal Award recipient for excellence in the field of parks and recreation management and an Illinois Distinguished Accredited Agency. *The Arlington Heights Park District commits itself to diversity, equity, and inclusion to create a mutually respectful, multicultural, and equitable environment.*
<https://ahpd.bamboohr.com/careers/143>