



Fleet Supervisor

Arlington Heights Park District

Contact Name: Jennifer Rogers

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Contact Phone:

Closing Date:

Salary: \$75,370-\$80,406

Description:

Are you an experienced Fleet Supervisor with an ability for leadership and a hands-on approach to vehicle maintenance? We are seeking a dedicated Fleet Supervisor who can expertly manage the daily operations of our fleet while also stepping in as a skilled mechanic when needed. This role requires a balance of strategic oversight and practical, on-the-ground problem-solving to ensure our fleet remains efficient and operational.

ESSENTIAL JOB DUTIES

- **Leadership:** Supervise and mentor ensuring adherence to all safety and regulatory requirements.
- **Operational Efficiency:** Oversee the scheduling, dispatching, and routing of our fleet to maximize efficiency and minimize operational costs.
- **Vehicle Maintenance:** Ensure all vehicles are maintained to the highest standards through regular maintenance and timely repairs.
 - **This position will assist in the maintenance and repairs of District equipment.**
- **Compliance:** Monitor and enforce compliance with industry regulations, including DOT standards.
- **Problem Solving:** Address logistical challenges promptly and implement effective solutions to maintain smooth operations.

This position must possess the following qualifications:

- Proven experience in fleet management or a similar supervisory role.
- Strong leadership, communication, and organizational skills.
- Proficiency with fleet management software and knowledge of DOT regulations.
- A proactive and adaptable approach with the ability to manage multiple priorities

EDUCATION, EXPERIENCE AND TRAINING

- High school graduate or G.E.D. supplemented by gas and diesel engine systems or automotive systems show work or vocational schooling preferred.
- Minimum five years' experience at a skilled level as an equipment or automotive mechanic with a minimum of two years of supervisory experience.
- Or, any equivalent combination of education, experience, and training

- Valid Illinois Class C “Non-CDL” Driver’s license within nine months of hire
- CPR and AED Certification required within six months of employment

BENEFITS WE OFFER

In exchange for your time and talent, we offer a generous benefit package, including:

- Medical, Dental, and Vision coverage
- Life Insurance (basic & voluntary additional coverage)
- IMRF Defined Benefit Pension
- Short- and Long-Term Disability (IMRF)
- 457 and ROTH 457 Defined Contribution Plans
- Medical and Childcare Flexible Spending Accounts
- Paid Time Off (sick, vacation, and Floating Holidays)
- Paid Parental Leave
- Childcare discounts
- Tuition Reimbursement
- PPE Reimbursement
- Park District facility and program discounts for employees and their families

AHPD OVERVIEW

The Arlington Heights Park District (AHPD) is one of the most noteworthy park districts in Illinois. Located 25 miles northwest from downtown Chicago, AHPD is the 3rd largest Park District in Cook County and the 12th largest in the State of Illinois. Since 1925, AHPD continues to enrich the community by providing fun, accessible, and impactful recreation and facilities for every age and every season. The District operates five community centers with outdoor pools, two tennis clubs, Lake Arlington, Arlington Ridge Center, two public golf clubs and a driving range, Arlington Heights Historical Museum, Senior Center, 58 parks, 44 playgrounds, 22 miles of jogging and bike trails across 714 acres of land. AHPD is a three-time National Gold Medal Award recipient for excellence in the field of parks and recreation management and an Illinois Distinguished Accredited Agency.

The Arlington Heights Park District commits itself to diversity, equity, and inclusion to create a mutually respectful, multicultural, and equitable environment.

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