



Recreation Supervisor Alsip Park District

Contact Name: Jennifer Torres

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Contact Phone: 708-389-1003

Closing Date:

Salary: \$21.50-\$27.50/hour plus benefit package

Description:

The Alsip Park District is seeking qualified individuals to apply for the Recreation Supervisor Position. This is a full time position.

Qualifications: A minimum of 2 years of experience at the supervisory level with a Bachelor's Degree in Recreation Administration or related field preferred, certification as a CPRP desirable. Valid Illinois Driver's License required.

Good written and oral communication skills. Exceptional skills in working tactfully and harmoniously with subordinates, co-workers, supervisors, department heads, and community supporters.

Duties: The Recreation Supervisor is a full time position under the direct supervision of the Superintendent of Recreation. The Recreation Supervisor is responsible for all aspects of planning, implementing, supervising and evaluating: preschool program, early childhood recreation programs, youth recreation programs, teen recreation programs, before and after school program and day camps. This position is also responsible for recruiting, training, supervising and evaluating part-time and seasonal instructors, preschool teachers, before and after school staff and day camp staff. This position will work a minimum of forty hours a week, Monday through Friday and evenings and weekends as required.

Contact: Please mail or e-mail cover letter, resume and references to:

Jennifer Torres
Superintendent of Recreation
12521 South Kostner
Alsip, IL 60803

Phone: 708-389-1003

Contact Email: jtorres@alsipparks.org

Contact Fax: 708-389-1529