



Park Maintenance I

Park District of La Grange

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Closing Date:
Salary: \$19 - \$22

Description:

JOB TITLE: Park Maintenance I

DEPARTMENT: Parks

SUPERVISION: Position is directly under the supervision of the General Manager of Parks Maintenance

FLSA: Non-Exempt

SUMMARY

The Park Maintenance I employee is responsible for performing a variety of park maintenance tasks to maintain and/or repair park properties, buildings, and park amenities.

RANGE

\$19 - \$22 per hour DOQ

QUALIFICATIONS / EDUCATION

The Park Maintenance I employee should be a graduate of a high school or the equivalent, or of a trade school.

ESSENTIAL DUTIES/FUNCTIONS

- The Park Maintenance I employee will be responsible for:
- Understanding the operation, and being able to operate, a variety of small power equipment,

vehicles and turf equipment.

- Performing various job tasks relating to turf care, including, but not limited to seeding, fertilization, plant/shrub installation, mowing, weed whipping and line trimming.
- Performing various athletic field maintenance tasks including, but not limited to operating infield groomer, raking area around bases, lining fields, and anything else relating to field maintenance, and preparation.
- Performing various minor maintenance and custodial tasks relating to building maintenance and upkeep, including but not limited to general cleaning, replacing light bulbs, and painting.
- Maintaining the various landscaped areas within the parks.
- Maintaining the aesthetic appeal of the parks by removing all garbage and refuse material from the park sites.
- Recommending to the General Manager of Parks Maintenance the need for supplies, tools and equipment to perform the job tasks.
- Maintaining all playground equipment and park amenities in a safe and usable condition.
- Reporting all vandalism and damage of park district property to the General Manager of Parks Maintenance
- Performing construction work that will include, but is not limited to, the installation of play equipment, park-signs, benches, etc.
- Performing snow and ice removal duties including, but not limited to - clearing snow from walks and drives: salting walks and drives.
- Representing the Park District of La Grange in a professional manner.
- Assisting with special event preparation, operation and clean up as required.
- Planning and maintaining a safe work site.
- Attending seminars and workshops to provide professional growth.
- Attending and participating in staff meetings.
- Basic knowledge of trades preferred: plumbing, carpentry, electric
- Assists Field Specialist as needed.

BENEFITS

- Dental insurance plan
- Vision insurance plan
- District paid life insurance
- Participation in IMRF
- Vacation days, personal days, sick leave, floating holidays, and 10 paid holidays
- Paid bereavement leave
- Employee Assistance Program (EAP)
- Employee wellness program
- Deferred compensation programs (Nationwide)
- Voluntary Supplemental insurance coverage for short-term disability, accident, hospitalization (AFLAC)
- Free Individual La Grange Fitness Membership
- Free/discounted District programs
- Professional organizational membership
- Employee social activities
- Defined contribution medical insurance plan (2 plan options)

