



## **MCSRA Program Supervisor**

### **Macomb Park District**

**Contact Name:** Rachel Lenz

**Contact E-mail:** r.lenz@macombparks.com

**Contact Phone:** 309-833-4562

**Closing Date:**

**Salary:** \$16.83 - \$20.19 per hour

#### **Description:**

##### **PURPOSE:**

To be responsible for the coordination, implementation, and evaluation of services to participants and employees with disabilities and the provision of special recreation programs and services for McDonough County year round.

##### **EDUCATION & TRAINING:**

A Bachelor's degree in Parks & Recreation or Bachelor's degree in a related field combined with four years of progressive experience in leading and supervising special recreation programs. Qualified candidates must also have a CTRS (Certified Therapeutic Recreation Specialist) certification or ability to complete and pass the certification exam within one year of employment.

##### **RESPONSIBILITIES:**

To organize a work schedule as to who will be working which events to the extent that they designate who is to be the Program Leaders and who will be the Program Assistant for different events throughout the season schedule.

To create, develop, plan, coordinate, deliver, and evaluate a full spectrum of the special recreation programs that offer a balance in the physical, social, cognitive, and affective domains.

To select, train, coach, and evaluate the Program Leader, the Program Assistants, and the Volunteer Program Assistants, and all of the participants.

To periodically assess the participants level of satisfaction in programming and to supervise the Program Leaders and Program Assistants with their actions with the participants.

To provide quality customer service to all patrons, guests, and other district employees.

To actively seek and develop creative approaches to inclusive recreation.

For a complete description of the position, Please visit <https://macombparkdistrict.com/job-opportunities/>