



FT Park Maintenance 2 - Tree Care

Glen Ellyn Park District

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Closing Date:

Salary: \$23.50 - \$28.00/hr. DOQ

Description:

If you enjoy working outdoors, caring for trees and other plants, while performing other grounds maintenance duties to keep our parks and facilities looking their best, then we have a great opportunity for you! Come help us enhance our parks and green spaces while supporting recreation programs and events that serve our local community. We are seeking our next great team member to share their talents while continuing to grow and build their skills in a variety of ways.

JOB SUMMARY:

The main focus is on tree maintenance, including pruning, small to medium tree removal, and assessing tree health and risks. The Park Maintenance 2 position is a more skilled position requiring a Class C Driver's License and an IL Pesticide License. Under the direction and supervision of the Manager of Natural Areas & Outdoor Education, the primary responsibilities will be managing our forested areas while balancing wilderness protection and recreation in beautiful, inspiring natural areas and parks. While tree care and maintenance will be the primary focus, assisting with restoration and landscaping projects in our natural areas and formal landscaping beds will be another component of the position to enhance our parks and facilities. Will also be responsible for tree/shrub installation and mapping for our Memorial Tree Program and re-forestation as needed. Duties will include but are not limited to monitoring the health and maintenance of our trees through inspection, trimming and pruning, on-going landscape and trail maintenance projects, using herbicides and insecticides to address pest, weed and disease control, seed collection and propagation, assisting with prescribed burns and wetland/prairie restoration, assisting with community garden plots, and leading volunteers during various clean-up days. Ability to work well independently with little supervision to perform assigned duties, serve as a crew leader while directing others, and as a team member on a crew. Supplemental duties include participating in the Parks On-Call rotation, snow removal, special event set-up/take down, trash collection, and other duties as assigned. Some weekend and evening work will be required. This is an at-will position.

Hours: Monday – Friday 7:00am – 3:30 pm, occasional weekend and special events required. Approximately 40 hours per week with some overtime possible.

EDUCATION, EXPERIENCE, AND TRAINING:

- Ideal candidates will be reliable, self-motivated, and ambitious with a strong sense of safety.
- Minimum three years of experience in arborist and grounds maintenance work is required.
- Experience with power tools and equipment used for tree trimming and other grounds maintenance.
- An IL Pesticide Operator License is required.
- An ISA Arborist certification is a plus, with incentives to achieve certified status at a later date if not.
- Knowledge of and the ability to identify and care for trees and shrubs is required with similar ability related to native plants and invasives highly desired.
- Knowledge of tree pests and diseases, including identification, prevention and management is a plus.
- A valid IL Class C Driver's License is required and must be maintained along with a safe driving record.
- Familiarity with the Glen Ellyn area is helpful.
- High school diploma or equivalent is required with additional coursework and/or related training preferred.
- Effective organizational skills, attention to detail, and the ability to shift tasks are essential.
- Proficient computer skills including MS Office (Outlook, Excel, and Word) and Internet search abilities necessary to perform job duties. Previous experience utilizing a work order system is preferred.
- Ability to read, interpret, and utilize technical manuals, drawings, and instructions.
- Capacity to read, understand, and communicate in English both verbally and in writing.
- Effective communication, customer service, and leadership skills.
- Good problem-solving skills with the capacity to act rationally and calmly in high stress and/or emergency situations.
- Possess strong safety awareness and utilize sound judgment in all aspects of this position.
- Ability to work independently and as part of a team is essential.
- Must be in good physical condition to perform manual labor, stand/walk for extended periods, and have sufficient strength to lift and/or move 50 pounds or more on a regular basis.
- Ability to work outside in various weather conditions including extreme heat, humidity, cold, wind, snow, etc.
- Available to work a flexible schedule including evenings and weekends to maintain operations, support special events, etc.
- CPR/AED/First Aid certified or capacity to receive within 3 months of hire.
- Must pass a pre-employment physical with drug screen.

BENEFITS INCLUDE:

- Medical (HMO or PPO option), dental, vision, and prescription coverage following 30 days of employment. Employee contribution for HMO is 8% and PPO is 13% while the District pays for the remainder.
- Pension/Defined Benefit Plan (IL Municipal Retirement Fund) with disability benefits following one year of enrollment.
- Flexible Spending Account with Medical and Dependent Care pre-tax payroll deductions.
- Paid Time Off - including vacation, sick, nine holidays and 4* floating holidays. (**prorated first year*)
- Employer Paid Life Insurance with additional voluntary options as well.
- Four weeks of paid Paternity/Family Care Leave following one year of FT employment.
- Free Fitness Membership & Wellness Programs with discounts on recreation programs and events.
- Employee Assistance Program for employees and immediate family members.

- Professional development opportunities and Tuition Reimbursement Program following one year of employment.
- Refer a friend that is hired, and both receive \$50 after 30 days of employment in good standing!
- Recognition Incentives throughout the year and potential for year-end bonus.
- Build and expand skills, make new friends, enjoy the outdoors, and give back to the community!

To apply please visit: <https://gepark.bamboohr.com/careers/128?source=aWQ9MjI%3D>

Please provide a resume and cover letter. For questions contact: Chris Gutmann at cgutmann@gepark.org.

The Glen Ellyn Park District is a local governmental agency serving all residents of the Village of Glen Ellyn and portions of neighboring communities. It provides a wide range of recreational services, athletics, and leisure activities to its citizens, with opportunities for all ages and abilities. We are an Equal Opportunity Employer, and our mission is to “foster diverse, community-based leisure opportunities through a harmonious blend of quality recreation programs, facilities and open space which will enhance the quality of life into the future.” We welcome you to apply to become a part of our great TEAM!