



## **Park Support**

### **Naperville Park District**

**Contact Name:** Lisette Zuniga

**Contact E-mail:** lzuniga@napervilleparks.org

**Contact Phone:** 630-864-3963

**Closing Date:**

**Salary:** \$20.22-\$24.27/hr Hiring Rate: \$20.22/hr + DOQ

#### **Description:**

#### **Overview:**

Under the direct supervision of the Parks Operations Manager, the Park Support performs a variety of semi-skilled park maintenance activities in the areas of turf, trees, playgrounds, athletic fields, and other park amenities.

#### **Essential Duties and Responsibilities:**

- Participate in the preparation and maintenance of the following:
  - Turf, sports fields, tennis courts, playgrounds, and other park facilities including leading the mowing crew.
  - Ornamental horticulture maintenance including planting trees, shrubs, and annual and perennial flowers, fertilization, seeding, mowing, and sodding and other horticulture needs.
  - Trail maintenance including debris removal, grading, and renovation.
  - Park pavilions, restrooms, equipment, signs, and assigned buildings.
  - Park grounds through litter pickup and recycling activities, bathroom cleaning, vandalism removal, and hardscape maintenance.
- Ensure the safe operation of equipment including hand tools, power tools, string trimmers, aerators, slit seeders, sprayers, large production mowers, chainsaws, aerators, slit seeders, mowers, chippers, tractors, backhoes, and trucks.
- Perform snow and ice removal operations.
- Load and transport materials including but not limited to mulch, gravel, and soil.
- Support special event set-up, tear-down, and maintenance during the event.
- Perform preventative maintenance on division vehicles.
- Document labor hours and materials used on work orders for specific job requirements.
- Act as a leader of part time staff in the field, when assigned.
- Perform assigned equipment, vehicle, park and park amenity inspections.

#### **Other Duties and Responsibilities:**

- Attend conferences, seminars, and workshops to keep abreast of new ideas, developments in technologies, and techniques.
- Other duties as assigned.

**Knowledge, Skills, and Abilities:**

- Skill in the operation of tractors, heavy equipment, trucks, and other landscape maintenance equipment.
- Ability to read and follow operations manuals.
- Basic computer skills such as email use experience.
- Bilingual in Spanish and English preferred.

**Education and Experience:**

- High school diploma or equivalent.
- Minimum three (3) years of experience in a related field, or an equivalent combination of education and experience.
- Valid driver's license.

**Special Considerations:**

- Subject to both office and outside environmental conditions.
- Subject to modified/flexible work schedules including weekend schedule.
- Ability to lift, carry, and/or move objects weighing 50 lbs on a daily basis. Lifting assistance is required when lifting > 50 lbs.
- Exposure to pesticides, chemicals, dust, fumes, dirt, loud noise, and insect bites.
- Prolonged lifting, stooping, bending, twisting, standing, and climbing.
- Subject to confined space entry.
- Manual dexterity and strength to operate power-operated equipment and machines.
- Ability to travel to and work at all Naperville Park District facilities.
- Regular onsite attendance is an essential function of this position.

Full details: Park Support - Naperville, IL - Naperville Park District Jobs

To be considered for this position, interested individuals must complete the online application accessible at [www.napervilleparks.org/employment](http://www.napervilleparks.org/employment). Materials submitted through mail, email, or fax will not be considered.