



Maintenance Worker I - Natural Resources & Facilities (Facility Crew)

Village of Orland Park

Contact Name: Michael Mazza

Contact E-mail: mmazza@orlandpark.org

Contact Phone: 708-403-6108

Closing Date:

Salary: \$53,061.33 and \$81,087.69

Description:

Village of Orland Park

Public Works Department

MAINTENANCE WORKER I – NRF

To apply, visit:

<https://tylerss.orlandpark.org/ess/employmentopportunities/default.aspx>

Opportunity at a Glance

The Natural Resources & Facilities (NRF) Division of the Orland Park Public Works Department seeks an enthusiastic, hardworking, team-oriented maintenance professional to join our team as a full-time **Maintenance Worker I**. The NRF Division is responsible for the oversight and maintenance of over 600 acres of open space, 36,331 trees, 66 parks, 55 playgrounds and 32 facilities throughout the Village.

Key Responsibilities

The **Maintenance Worker I** position is responsible for performing varied skilled and semi-skilled maintenance and construction duties at Village-owned properties, including but not limited to building maintenance, HVAC maintenance, aquatic facility maintenance, forestry, landscaping, horticulture, playground maintenance and general parks maintenance. Work involves performance of duties of routine difficulty which is reviewed by the Operations Manager of the Natural Resources and Facilities Division of the Public Work Department. Under certain conditions, this position may be required to perform duties of maintenance personnel in other classifications.

Performance of general maintenance duties including but not limited to installation, measuring, grading and repair of concrete work, rough carpentry, demolition, light plumbing and electrical repairs; environmental control of all Village properties and special event support/set up is essential.

In addition, this position responds to work orders and internal requests for service in a prompt and

professional manner, demonstrating continuous effort to improve operations, streamline work processes and work cooperatively to provide quality, seamless service. Providing a high level of customer service and responsiveness to resident requests is a key role of this position.

This position operates in a safe and responsible manner light and heavy-duty motor vehicle equipment and tools including pickup and dump trucks, backhoes, skid steers, frontend loader, tractors, field grooming equipment, roller, sod cutter, compressors, concrete saws, chainsaws, generators, pumps and aerial lifts.

This position is responsible for ordering parts, equipment, material and supplies as required; picking up, transporting and delivering goods and equipment, as well using various technology to track work status and prepare forms and time audits are also duties of this position.

This position is required to perform all tasks safely with proper utilization of personal protective equipment (P.P.E). Training new and existing staff in current work methods to ensure conformance with accepted standards and performing other duties as assigned or as may be required.

Qualifications, Knowledge, Skills

This role requires a High School Diploma or G.E.D., along with at least 1-3 years related experience in a Parks, Forestry, Facilities and/or Aquatic Facility environment or other closely related experience. Prior experience with building maintenance and HVAC systems maintenance is highly preferred. Experience and skill in the use of hand tools and in the operation of gasoline and electric powered tools and equipment is required. Prior experience with irrigation systems, horticulture/forestry, and playground equipment is highly preferred. Previous maintenance, landscape or construction experience preferred. Knowledge of construction techniques is also preferred.

Class 'A' Commercial Driver's License with air brake, trailer and tanker endorsements is required within 6 months. Formal HVAC/Building Maintenance training, Certified Playground Safety Inspector (CPSI), ISA Certified Arborist and/or Certified Pool Operator (CPO) certifications are preferred.

In addition, the selected candidate must be able to maintain effective working relationships with others; maintain tact and composure in stressful situations; work within time constraints; work independently; communicate effectively with staff, contractors, outside organizations and the public in face-to-face, one-on-one settings, in group settings and/or using a telephone; follow verbal and written instruction; learn and follow department policies, procedures, rules and regulations; and make decisions in accordance with established policies.

This position requires both strength and endurance. The employee is required to frequently walk, run, crawl, perform overhead work, bend, stoop, kneel, stand, sit, twist, squat, climb, use heavy or vibrating tools. While performing the duties of this job the employee is required to continuously drive. Must be able to lift and carry 50 pounds, and push or pull up to one hundred pounds. The position will be required to occasionally use a respirator.

The employee regularly works outside and is frequently exposed to wet, hot, cold, and/or humid conditions. The employee frequently is exposed to mechanical moving parts as well as various agents and compounds, some of which could give off fumes. The employee is occasionally exposed to vibration or risk of electrical shock.

Hours: Monday - Friday 6:00am-2:00pm. Schedule subject to change during inclement weather in the winter. In addition, must be available for call outs when necessary.

Compensation & Benefits

The Village of Orland Park offers a market competitive total rewards package that includes a base salary range between \$53,061.33 and \$81,087.69, depending on experience and qualifications.

This position is represented by the AFSCME Union and is eligible for the Village of Orland Park's comprehensive employee benefits program which includes medical plan designs offered through Blue Cross Blue Shield of Illinois, dental, vision, life insurance, and an employee wellness program. Retirement benefits through the Illinois Municipal Retirement Fund (IMRF) are provided along with the option to participate in a 457(b) plan with Nationwide 457 Retirement plan. The Village of Orland Park also provides for paid vacation, personal, sick days, and holidays per bargaining agreement.

Interested candidates are encouraged to apply in a timely manner.