



## **Mechanic**

### Village of Hanover Park

**Contact Name:** Jennifer Chicas  
**Contact E-mail:** jchicas@hpil.org  
**Contact Phone:** 630-823-5664  
**Closing Date:**  
**Salary:** 31.73 Per Hour

#### **Description:**

Join America's Global Village: OUR AWESOME BENEFITS INCLUDES:

- Paid Vacation, Holidays, and Sick days
- In the spirit of inclusivity, we provide paid personal days for you to celebrate holidays when you choose.
- Life Insurance Policy equal to your annual salary paid by the Village
- Pension with an employer contribution
- Medical Insurance with only an 11% employee contribution
- Free single Dental Insurance
- Annual Employee Awards and Appreciation Event
- Annual Employee Picnic
- Annual Holiday Party
- Wellness Events
- Free Gym Membership
- Free Ride - first month of public transportation is free

Under general supervision, performs skilled mechanical work in the repair and maintenance of Village owned vehicles and other equipment. Diagnoses mechanical and electrical malfunctions and defects for repair. Tunes engines and performs diversified preventive maintenance following established guidelines.

#### **ESSENTIAL DUTIES & RESPONSIBILITIES:**

- Diagnoses mechanical and/or electrical malfunctions and defects by operating diagnostic testing equipment including scan tools, software, multimeters, and analyzers. Road tests vehicles to locate operational problems and check repair and maintenance before returning to service.
- Performs mechanical repairs and overhauls to gasoline, diesel, hybrid, and hydraulic powered vehicles and equipment including squad cars, Village staff cars, trucks, tractors with backhoe and end loader attachments and dump trucks with snow plows. Obtains or develops cost estimates for equipment replacement or repair.
- Tunes engines and performs diversified preventive maintenance of Village vehicles and equipment. Checks and maintains fluid levels. Greases and oils vehicles and equipment.

- Repairs and/or adjusts brake, steering and suspension, drive train and differential systems. Replaces clutches, adjusts linkages, inspects and repairs transmissions, universal joints and differentials.
- Repairs or replaces various electrical systems in wiring as necessary including motors, generators, starters, lights, and ignition systems, computer and network systems. Installs batteries and terminals.
- Prepares service records of preventive maintenance, repair, and other activities as required. Reviews condition of vehicles with operating Departments and discusses the need for major repairs or replacements.
- Performs oxyacetylene and electric welding in forming, bending, and tempering steel. Cuts, grinds, and welds metal to fit requirements of repair demands.
- Responds to emergency service calls for Village owned vehicles and equipment. Delivers vehicles to garage for scheduled maintenance.
- Overhauls or replaces carburetors, blowers, generators, distributors, starters and pumps.
- Follows all safety regulations, policies and procedures. Reports all unsafe conditions and acts to supervisor. Reports all accidents to the supervisor immediately whenever possible, but no later than end of the employee's work shift. Follows recognized safe work practices.
- Ability to be on call 24 hours a day, 7 days a week.
- Performs other duties as requested or assigned which are reasonably within the scope of the duties enumerated.

#### QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### EDUCATION &/OR EXPERIENCE:

High school diploma, general education degree (GED) or trade school certified; and five (5) years journeyman experience in vehicle maintenance and repair; or equivalent combination of education and experience. Automotive Service Excellence ( A. S. E.) certification preferred but not required.

**To apply, visit:** <https://www.governmentjobs.com/careers/hpil>