



Mechanical Maintenance II

Des Plaines Park District

Contact Name: Nicole Dale

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Closing Date:

Salary: \$26.00

Description:

Due to a retirement, we have an open position on our Mechanical Operations Team! To apply, please head over to dpparks.org and click the Jobs link.

ABOUT US: The Des Plaines Park District, established in 1919, features more than 50 parks and facilities. As an Illinois Distinguished Accredited Agency, we service a culturally diverse and growing community with hundreds of affordable recreational and educational programs, classes, and events for kids, teens, adults, and families each season. "Enriching Lives Everyday" is our vision and our constant goal.

JOB IDENTIFICATION:

Job Title: Mechanical Maintenance II

Grade: VII

FLSA: Non-Exempt

Department: Parks

SUPERVISORY RELATIONSHIPS:

Reports to: Mechanical Operation Supervisor

Supervises: N/A

BASIC FUNCTION: Performs general, specialized and preventative maintenance work and repairs at all Park District building and facilities, including Prairie Lakes Indoor pool and other outdoor pools as required.

SCHEDULE: Regular schedule: Monday-Friday, 7:00-3:30pm, Summer Schedule: Tuesday-Saturday 6:00am-2:30pm

ESSENTIAL DUTIES:

1. Performs plumbing work and handles maintenance and repair of our pools (indoor and/or outdoor).
2. Regularly operate and inspect the aquatics mechanical equipment, such as the filtration system and pumps, and perform repairs as needed.
3. Monitor and record water quality and make necessary adjustments to maintain water quality.
4. Prepare outdoor aquatic facilities for opening day by de-winterizing equipment.
5. Winterize facilities and amenities by removing and storing equipment, training pipes and cleaning.

6. Perform maintenance and repairs on all district building and facility systems including but not limited to: HVAC systems, plumbing, electrical systems, pumps, motors and boilers.
7. Diagnose mechanical system problems, obtaining parts and making repairs as necessary.
8. Perform building, facility and equipment inspections, noting major equipment operating condition and emergency building systems.
9. Perform scheduled preventative maintenance on building equipment.
10. Work in "on-call" status for special operations and emergency situations.
11. Assist in all aspect of maintenance in the Parks Dept. as needed, including snow removal operations, ice making, special event support, etc.

OTHER DUTIES:

1. Attend related training to expand skills and knowledge.
2. Follow all safety policies and procedures as outlined in the Park District Safety & Crisis Manuals.
3. Perform additional duties as assigned.
4. Member of a Park District committee as assigned.
5. Assists with special events including, but not limited, to the annual Fall Fest set up, event operation, clean up and teardown.

POSITION QUALIFICATIONS:

Education: One year commercial vocational or other specialized training beyond high school.

Experience: Two years related experience; experience in operating pools and spas preferred

Certifications: CPR and First Aid Certified, *Classes available through Park District upon hire;*

CPO/AFO Certification preferred, or ability to obtain within 6-months; Valid Illinois Driver's License

PERKS & BENEFITS: FULL TIME STAFF

- Medical, Dental & Vision coverage
- Life insurance (basic & voluntary additional coverage)
- IMRF Defined Benefit Pension
- 457 Defined Contribution Plan
- Paid Time Off (sick, vacation, and personal)
- Medical Flexible Spending Account
- Health Savings Account with Employer Contribution (for applicable HDHP)
- Park District Facility & Program Discounts