



Maintenance Staff Specialist 2

Pleasant Dale Park District

Contact Name: Tony Cavazos

Contact E-mail: tcavazos@pdparks.org

Contact Phone: 630-662-6220

Closing Date:

Salary: \$22-\$27/hr DOQ

Description:

The Pleasant Dale Park District has an immediate opening and is seeking a self-motivated and reliable candidate that takes great pride in their work for the position of Full-time Maintenance Staff Specialist II. Maintenance staff are responsible for the completion of all maintenance needs, custodial work, and groundskeeping for the district in various weather conditions. Candidate must be able to work independently, be a self-starter, and pay extreme attention to detail. This position is a non-exempt "at will" employee which will require night and weekend hours and may work more than 40 hours per week.

Maintenance Staff Specialist II may act as a crew leader or leader in trades-related projects including but not limited to: mowing, athletic field preparations, park cleaning, trash removal, facility maintenance, janitorial tasks, facility inspections, maintaining park facilities including play structures, benches, shelters, retaining walls, drinking fountains, pathways, sports equipment, fences and bridges. Maintenance staff will install and maintain trees, shrubs, turf grasses and flower beds along with trimming and pruning of trees and shrubbery as needed. Assists with the daily preparation of athletic fields and courts including layout, dragging, striping, water removal and field repairs. Assists with special event preparation, execution, and clean-up as required. Plows and removes snow and other inclement weather activities. Will perform other marginal duties as required including basic maintenance and upkeep of various property maintained by the park district. A variety of manual skilled and semi-skilled tasks including operation of small to heavy equipment, tractors, and trucks will be required. A strong sense of safety with effective communication skills and a desire to provide quality workmanship is essential.

Qualifications: The ideal candidate will possess a high school diploma or equivalent. Candidate must be a minimum of 18 years of age and have 3 years' experience in building maintenance and trades.

Candidate must possess a valid State of Illinois Pesticide Operator's License or ability to obtain within six (6) months of hire.

Candidate must possess CPSI (Certified Playground Safety Inspector) certification or ability to obtain within twelve (12) months of hire.

Candidate must be CPR/AED and First Aid Certified or ability to acquire within three (3) months of hire.

Experience safely operating power tools and various machinery required. Candidate will perform assigned inspections and is responsible for ensuring our parks, properties, vehicles, equipment, and other assets are in a safe and functional working condition and maintain a presentable service level. Candidate must be in good physical condition to perform manual labor and possess the physical ability to perform the essential job duties and have the ability to lift and carry up to 50lbs and over 50lbs occasionally. Candidate must also pass a physical examination, drug screening, and criminal background check. Possession of a valid Class D state-issued driver's license and safe driving record required. Candidate must have the ability to establish and maintain effective working relationships with employees, volunteers, superiors, contractors, and the public.

Availability:

- Typical work week is Sunday through Thursday with varying hours

- Work week hours may vary according to weather or seasonal demand

- Some overtime hours will be required

- Must be available to work July 3 for park district fireworks special event

Compensation:

\$22-\$27 per hour based on experience and technical knowledge. IMRF pension, health, dental, and vision insurance, 457 plan, 125 FSA account, as well as paid time off.

Interested candidates are encouraged to send a current resume and letter of interest to:

Tony Cavazos, Superintendent of Parks and Facilities

7425 S Wolf Road

Burr Ridge, IL 60527

Or via email at tcavazos@pdparks.org

No phone calls

Pleasant Dale Park District is an Equal Opportunity Employer