



## **Athletic Supervisor Assistant**

### **Tinley Park-Park District**

**Contact Name:** Ron Woodworth

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**Contact Phone:** 708-342-4208

**Closing Date:**

**Salary:** \$46,000 - \$50,000 annually

#### **Description:**

**JOB SUMMARY:** The Assistant Athletic Supervisor is a responsible, outgoing, and organized person who handles the coordination, implementation, and administration of youth athletic programs, activities, and events. Additionally, this full time position will assist in supervising the general athletic programs, scheduling field rentals, and working with outside athletic organizations as well as scheduling part time athletic staff and preparing brochure copy, flyers and newsletters. Flexible hours are required during the afternoon and evening and may include weekends and some holidays.

**LOCATION:** Tony Bettenhausen Recreation Center, 8125 W. 171st St, Tinley Park

**QUALIFICATIONS:** A Bachelor's Degree in Parks and Recreation Administration, Physical Education, or related field is required. Minimum of two years of experience in athletic programming is preferred. Certified Parks and Recreation Professional highly recommended. Valid driver's license required. Current CPR/first aid certification or ability to gain CPR certification is required.

**INCENTIVES:** This full-time position requires flexibility to work during the afternoon and evening hours and may include weekends and some holidays. Annual salary range begins at \$46,000. Full Time benefits include low-premium medical, dental, vision insurance; agency provided life insurance; IMRF retirement plan; generous PTO; health and wellness programs; complementary program registrations as well as complementary family memberships to Tinley Fitness, Tony Bettenhausen Recreation Center, Water Park, and Dog Park.

**ABOUT US:** The Tinley Park-Park District is an award-winning public agency that provides its 55,000 residents with a wide variety of recreation facilities, programs, events, parks, and open spaces. The Park District maintains over 40 parks, 33 ball fields, and several facilities, which include the Tony Bettenhausen Recreation Center, Tinley Fitness, White Water Canyon Water Park, Canine Campus Dog Park, Tinley Junction Miniature Golf & Batting Cages, Vogt Visual Arts Center, and the Tinley Park Performing Arts Center.

If interested in joining our team, please apply now.

<https://tinleyparkdistrict.org/employment-opportunities/>