



Recreation Supervisor - Fitness and Athletics

Roselle Park District

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Closing Date:
Salary: \$50,000-\$55,000 DOQ

Description:

This is a full-time exempt position; annual salary is **\$50,000-\$55,000 DOQ**

This position is a mix of daytime, evening, and weekend hours. Standard working day is between 8a-5p. You are committed long term and are a passionate believer in serving both customers and team members.

The Recreation Supervisor reports directly to the Superintendent of Recreation and is responsible for overseeing the daily operations of key recreational facilities and programs. This role manages the Roselle Fitness Center as well as fitness and athletic programming. The position ensures high-quality services, efficient facility management, and a positive experience for members, guests, and program participants while also supervising staff, maintaining equipment, and coordinating operational logistics.

The candidate should have one to two years of experience with the ability to multi-task, pay attention to detail, and be a visionary who can implement ideas, be a team player and possess impeccable customer service skills. We are looking for someone who possesses strong leadership, management, and the ability to communicate verbally, and in writing.

The position is responsible for creating, planning, organizing, staffing, implementing, budgeting, and evaluating the following program areas: Fitness Center and Athletics. The Recreation Supervisor is primarily responsible for creating and scheduling leagues, communicating with customers, new program development, and handling conflicts with players, coaches, and parents. Along with coordinating inclusion requests, creating new creative programs/events seasonally, and being fiscally responsible. Supervisory responsibility for a number of part-time employees, volunteers, and third-party contractors.

BENEFITS WE OFFER: In exchange for your time and talent, we offer a generous benefit package, including: • Medical Coverage, PPO, HMO and HDHP (high deductible health plan) • Dental Coverage • Prescription Coverage • Vision Insurance • Life Insurance (basic & voluntary) • Short- and Long-

Term Disability (IMRF) • Pension / Defined Benefit Plan (IMRF) • 457 Plan / Defined Contribution Plan (optional) • Paid Holidays, Floating Holidays, Vacation, Sick Time • Professional Membership Dues • Park District Facility Discounts and Usage Benefits

All applicants must apply online at:

<https://www.applitrack.com/rparks/onlineapp/default.aspx?Category=Recreation>

Roselle Park District provides equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, individuals with disabilities, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital and housing status.