



General Maintenance Worker

Park District of Oak Park

Contact Name: Desiree Hines

Contact E-mail: desiree.hines@pdop.org

Contact Phone: 708-725-2161

Closing Date:

Salary: \$20.00 Hourly

Description:

To view full job description and apply online today click here:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=590619&clientkey=41D8300184906117978771C10E755DC6>

Overview:

The General Maintenance Worker is a Full-Time Union Position. We offer competitive compensation of \$20 an hour. Our benefit package includes medical, dental, vision, life insurance, flexible spending account, 457 plan(s), IMRF Pension, tuition reimbursement, vacation, holidays, sick time and personal days. This position is part of a collective bargaining agreement.

Job Purpose:

The Full Time General Maintenance Worker is responsible for cleaning and maintaining buildings, parks and equipment in order to meet park standards to provide safe, functional, and attractive grounds and facilities for all users of the Park District. ***The General Maintenance Worker position will typically work Monday through Friday from 7:00 a.m. - 3:30 p.m.***

Essential Functions:

- Will Perform all aspects of landscape mowing and trimming including operating zero turn mowers, and hand held landscape equipment, (blowers, string trimmers, and edgers) at all Park locations
- Performs athletic field maintenance duties including aerating, mowing, infield maintenance, weed removal, top dressing.
- Cleans parks of debris and trash
- Adjusts, repairs, inspects and maintains playground equipment
- Performs winterizing and spring set-ups of grounds and facilities
- Maintains fencing
- Removes snow and debris from parks and facilities
- Rakes tot lots
- Prepares fields for soccer, baseball, and other outdoor sports
- Repairs and installs parts on a variety of equipment
- Loads and unloads equipment for daily use

- Performs safety checks of grounds and equipment
- Completes daily building inspections
- Cleans and maintains comfort stations
- Performs preventive maintenance of all Park District buildings
- Performs adjustments of HVAC, plumbing, electrical, paint and plaster on District buildings
- Transports equipment and personnel in a variety of District vehicles
- Cleans and checks vehicles daily
- Keeps tools and equipment in good repair
- Keeps accurate records of mileage, equipment maintenance, purchases, etc.
- Trains and cooperates with seasonal workers

Customers:

Internal: Park District employees

External: Patrons of Park District of Oak Park; residents of Oak Park

This job description is not designed to cover or contain a comprehensive listing of activities, duties, functions or responsibilities that are required of the employee for this job. Duties, functions, activities or responsibilities may change at any time with or without notice.

The Park District is an Equal Opportunity Employer!