



Horticultural Maintenance Crew

Rolling Meadows Park District

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Closing Date:

Salary: \$44,000-\$46,000

Description:

The Rolling Meadows Park District has an opening for a Horticultural Maintenance Crew position. This role will focus on enhancing and maintaining the beauty of our properties. The primary focus will be on the beautification of our landscapes, ensuring that our grounds are well-kept and visually appealing & healthy throughout the year.

JOB SUMMARY: The Horticultural Maintenance crew member is responsible for the care, beautification, and maintenance of district landscapes, ensuring that all outdoor spaces are well-kept, aesthetically pleasing, and healthy. Key responsibilities include, but not limited to: planting, pruning, mulching, mowing, weeding, and seasonal tasks such as snow removal. The Horticultural Maintenance Crew is under the direct supervision of the Parks Foreman, and this is an at-will position.

Essential job functions:

- Responsible for outdoor annual and perennial beds operation and maintenance to include, but not limited to bed designs, cultivation, fertilization, planting, propagation, pruning, pesticide application, transplanting, weeding, and watering.
- Landscape duties (mowing, tree trimming, flower, and plant maintenance, etc.) as directed.
- Perform regularly scheduled and special athletic field maintenance.
- Park clean up and garbage removal as scheduled.
- Park grounds, athletic field, or facility development as scheduled.
- Maintain park buildings as scheduled.
- Snow and ice removal as required.
- Perform park, playground, building, vehicle and hazard inspections, reports, and evaluations as scheduled.
- Use proper care and maintenance of equipment.
- Help plan park operations with Park Foreman as needed.
- Work in all types of weather conditions, year-round.
- Follow all required safety procedures and wear Personal Protective Equipment (PPE) accordingly.
- Perform other duties as assigned.

QUALIFICATIONS: Qualified candidates must be a high school graduate or equivalent and possess a valid driver's license. Must have experience in Horticulture or related field and able to perform

required parks crew duties. Must have or obtain Pesticide Certification within 6 months of employment. The position requires ability to work in all types of weather conditions, year-round as well as able to use Personal Protective Equipment (PPE) based on job specific tasks, such as safety goggles/glasses, earplugs and helmets. Must be able to lift at least 50 pounds without assistance/75-100 pounds with mechanical assistance and able to bend/twist/squat/climb/reach frequently. Candidates must possess the ability to work independently as well as with a team.

SCHEDULE & PAY: This is a full-time, non-exempt position. Minimum of forty (40) hours per week, Monday-Friday 7:00am-3:30pm, plus evenings and weekends as required. Target hiring range is \$44,000-\$46,000 DOQ (dependent on qualifications). The full salary range for this position is \$37,326 - \$55,989.00.

BENEFITS OFFERED: In exchange for your time and talent, we offer a generous benefit package:

- Medical & Prescription Coverage
- Dental & Vision Coverage
- Life Insurance (basic & voluntary)
- Pension Defined Benefit Plan (IMRF)
- Short & Long-Term Disability
- 457 Defined Contribution Plan
- Flexible Spending Accounts
- Paid Holidays & Vacation Time
- Tuition Reimbursement
- Facility Discounts & Usage Benefits

Interested applicants should apply online at www.rmparks.org/jobs