



Summer Recreation Intern

Lombard Park District

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Closing Date:

Salary: \$16.00/hr.

Description:

Kickstart your career in parks and recreation with a handson summer internship at the Lombard Park District! The Lombard Park District is seeking an enthusiastic and hardworking Recreation Intern for Summer 2026! This position offers an inside look at how recreation programs, facilities, and events come together, giving the intern a meaningful experience across several areas of the field. Come work for a great organization and community!

Job Summary:

Under the direction and supervision of the Director of Recreation, the Recreation Intern will gain the knowledge necessary to be a successful, well-rounded professional. The internship will provide hands-on experience in District operations, administration, facility management, program management, and special events. This summer, the intern will be heavily involved in athletic leagues, programs, and tournaments while also having exposure to other areas based on their interests.

Hours: Generally, Monday - Friday from 9 am - 5 pm with flexibility to work evenings and weekends. Interns typically work forty hours per week.

Qualifications and Training Expectations:

- Current student pursuing a degree in Recreation, Leisure Studies, or a related field.
- Familiarity and interest in various athletic programs.
- Strong written and verbal communication skills.
- Effective organizational and time management skills.
- Ability to work with diverse groups of people and manage multiple tasks.
- Proficient computer skills with the ability to learn and utilize new systems effectively.
- Dependable and flexible with the ability to work independently and as part of a team.
- Good physical condition, ability to lift and/or move up to 25 lbs., and able to be on your feet for extended periods of time.
- Adequate sight including close, distance and peripheral vision to read manuals, operate and interpret equipment readings, and drive.
- Adequate hearing to distinguish between various speech and equipment function, respond to alarms, follow directions, etc.
- Regular exposure to various weather conditions including high heat and humidity, wind, rain, etc.

- A valid IL Driver's License with the ability to safely operate vehicles and follow rules of the road. Familiarity with the Lombard Park District and neighboring areas is a plus.
- Have or become certified in CPR/AED/First Aid within one month of hire.
- Required to obtain and maintain Mandated Reporter Training, Sexual Harassment & Abuse Prevention Training as well as safety training as required.

Benefits for this position include the following:

Individual Annual Membership for the Madison Meadow Athletic Center (MMAC) and Individual Seasonal Pool Pass for Paradise Bay Water Park while actively working.

Competitive wages and paid training with potential to learn new skills and develop/expand current skills.

Five (5) visits to the Lombard Golf Course initially and ten (10) visits after two years of service with the Park District.

25% Discount off the resident rate for one facility rental (Limit One per year)

Opportunity for Safety Awards.

Letter of Recommendation and other potential career opportunities.

To apply: <https://www.applitrack.com/lombardparks/onlineapp/default.aspx?Category=Recreation+-+Administration>