



Golf Course Superintendent / Greenskeeper

River Trails Park District

Contact Name: Jeremy Hakala
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Closing Date:
Salary: \$70,000 - 78,000

Description:

Job Title: **Golf Course Superintendent / Greenskeeper**
Location: Rob Roy Golf Course, 505 E. Camp McDonald Rd, Prospect Heights, IL 60070
Status: Full-time, Non-exempt

Essential Functions

Under the direction of the Superintendent of Parks and Facilities, the Golf Course Superintendent is a hands-on position responsible for the maintenance, repair, development and construction of the grounds of the Rob Roy Golf Course and Woodland Trails Driving Range. This includes the supervision of maintenance staff, maintenance shop with vehicles and equipment adequate to perform golf Course maintenance duties.

Administrative

- Directs weather, fertilizer and pesticide application schedule and records
- Prepares competitive bids and specifications and makes routine purchases of materials fertilizers, chemicals, materials, equipment, and vehicles for golf course and general park district use
- Maintains a maintenance and replacement plan for vehicles and equipment

Parks & Projects

- Create and maintain a horticultural maintenance plan for the course and range encompassing Integrated Pest Management (IPM), turf management, pruning, weed control, design and installation
- Create and maintain fertilization and best-practice turf management program
- Assess tree and planting beds for safety, functionality, and aesthetics
- Directs staff in the areas of turf watering, mowing, greens and tees setups, landscape and turf maintenance and repair
- Performs all duties typically associated with a Spray Technician including: purchasing, mixing and applying of all restricted use chemicals, and accurate cost / rate data in compliance with state law and product label.
- Performs all irrigation duties: irrigation scheduling and monitoring, pump station/fertigation operation, maintenance and repair of sprinkler heads and piping.
- Plans and directs the cleaning, preventative maintenance and repair of golf course vehicles and

equipment.

Personnel Management

Oversees maintenance personnel including recruiting, hiring, disciplining and evaluating.

Assigns work and supervises part-time and seasonal maintenance employees

Trains the team and perform demonstrations to ensure assigned tasks are completed safely and efficiently

Compile and update seasonal task sheets for planning and scheduling

Budgeting/Finance

Oversees costs and expenditures and receives approval on purchasing items based on purchasing policy

Assists in developing budget requirements for golf operations.

Assists with capital planning, research and recommendation

Recommends equipment and supplies needed for budgeting purposes to Superintendent of Parks

Additional Functions

Prepares schedules, routines, and special reports as requested

Perform other duties and functions as requested

Required:

Thorough knowledge of parks and their grounds, facilities, maintenance, equipment and fleet operations

Excellent (oral and written) communication, Leadership and organization skills

Must possess and maintain a valid Illinois Pesticide Public Applicator's License in Ornamental and Turf Pest Control within six (6) months of hiring

Possession of a valid driver's license and ability to operate vehicles with manual and automatic transmissions

Recommended:

Degree in accredited school in agronomy, horticulture, soil science, turf grass mgmt. or a closely related field

Minimum of 3-5 years of supervisory experience in golf course maintenance or any equivalent combination of experience and training which provides the required knowledge and skill of grounds work

Certification in Cardio Pulmonary Resuscitation (CPR), First Aid and Automated External Defibrillator (AED) within six (6) months of employment

Working knowledge of computer applications including spreadsheets, word processing, and email

Environmental Considerations

Required to work during all weather conditions, including cold and hot temperatures. Will be exposed to natural and potentially extreme weather conditions while attending job related activities when away from the office.

EOE