



Parks Maintenance I – Full Time

Bloomingtondale Park District

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Closing Date:
Salary: \$18-\$23/hour

Description:
BLOOMINGTONDALE PARK DISTRICT
Parks Maintenance I – Full Time

Hourly wage starts at \$18-\$23/per hour DOQ.
Department: Parks and Planning
Accountable to: Director of Parks and Planning

POSITION SUMMARY:

- The Parks and Facility Maintenance I staff member is responsible for the daily maintenance, repair, and improvements of the parks and facilities of the Bloomingtondale Park District.
- All Parks Department employees are expected to be efficient, courteous, and perform duties following all safety requirements and exercise sound judgment in the best interest of the Park District and its patrons.

QUALIFICATIONS:

- A high school degree or equivalent.
- Must be at least 18 years old.
- Have a valid Illinois driver's license.
- Two years of public grounds maintenance required.
- Must be capable of acquiring and maintaining current CPR certification.
- Must pass pre-employment health and drug screening and background check.

BENEFITS:

- Health insurance (HMO or PPO), with reasonable employee contribution for employee, spouse, and dependents.
- Dental insurance for employee, spouse/domestic partner, and dependents - with reasonable employee contribution.

- Vision insurance for the employee, spouse, and dependents - with reasonable employee contribution.
- Free \$25,000 life insurance, with an option to add additional coverage at minimal charge.
- Free employee assistant plan (EAP) for everyone in household or on insurance plan.
- Free daycare while working for children three (3) years of age and older in daycare type programs such as preschool, preschool extended care, day camps, sunrise/sunset extended care, days off and Kids' Place programs – while programs are in session.
- Pension plan through the Illinois Municipal Retirement Fund: employee contribution of 4.5%, employer contribution 7-12%.
- Paid time off includes 12 sick days per year, 10 vacation days to start, 4 personal days (pro-rated first year), 9.5 holidays.
- Free use of the fitness center and water park.
- Free rental of space (pay staffing costs only).
- Free registration for all Park District non-contractual programs for employees and employees' immediate family.
- Educational opportunities, including tuition reimbursement and professional memberships and certifications.

ESSENTIAL JOB FUNCTIONS:

- Perform the job in compliance with District's employee safety policies and procedures.
 - Demonstrate and support the Park District's mission statement, vision, and core values.
 - Must be able to safely perform duties in the presence of the general population and our park patrons in public areas.
 - Ability to communicate effectively and work harmoniously with fellow employees to maintain positive and effective working relationships.
 - Capacity to maintain self-control and composure in difficult situations.
 - Must be flexible with schedule changes, extra hours, and emergency calls.
 - Ability to operate all District vehicles and equipment, including hand and power tools.
 - Perform turf areas maintenance to include aerating, mowing, trimming, seeding, and fertilizing.
 - Perform landscape maintenance to include watering, mulching, weeding, planting of flowers/shrubs and trimming of trees and shrubs.
 - Maintain athletic fields including aerating, dragging, and striping.
 - Remove all refuse and trash from parks and playgrounds.
 - Remove snow and ice from walks, drives, and paths.
 - Ability to perform routine maintenance and repairs on facility systems, including basic electrical, plumbing, carpentry, and painting tasks.
 - Maintains a clean and organized work environment.
 - Ability to inspect, identify, and perform repair needs on all Park District assets, such as repairs on playground equipment or picnic tables.
 - Performs delivery of equipment and supplies as needed.
 - Demonstrates ability to increase the level of problem solving, building on past experiences.
- Works logically and independently to maintain efficient workflow.
- Submits a daily log of completed work to immediate supervisor.
 - Attend training, seminars, workshops, webinars as they pertain to the position.
 - Willing to obtain a valid Operator Pesticide License.
 - Promote Park District facilities and programs and maintain a positive public appearance.
 - Perform other duties and functions as directed.

PSYCHOLOGICAL CONSIDERATIONS:

- Ability to handle multiple tasks at one time, prioritize and complete them in a timely fashion.
- Ability to think logically and independently to maintain efficient workflow.

PHYSIOLOGICAL CONSIDERATIONS:

- Heavy work, lifting to 50 pounds frequently and up to 20 pounds constantly. Workers are allowed and encouraged to use mechanical or manual assists for lifting above 50 pounds as a guideline. Working in teams also aids with heavier activities.
- General work areas are 90% outdoors with frequent exposure to natural and potentially extreme weather conditions, mud, dirt, dust, various living and decaying organic materials. General work areas indoors include frequent exposure to dirt, dust, fumes, exposure to chemicals such as chlorine, acids, pesticides, fertilizers, cleaning solutions, petroleum products, etc.
- Personal protective equipment and clothing are required as it pertains to the duty.

EXPERIENCE:

- Landscape maintenance: 2 years (Required)
- Groundskeeping: 2 years (Required)
- Snow plowing: 2 years (Preferred)

HOURS OF WORK AND COMPENSATION:

- Hourly wage starts at \$18-\$23/hour DOQ, in addition to a Bloomingdale Park District benefits package. See the list of benefits online here -(<https://www.bloomingdaleparks.org/about-bpd/job-opportunities>).
- This position requires non-traditional work week (Thursday-Monday) schedules.
- Core hours: 7 a.m. - 3:30 p.m. 40 hours/week.
- Must be flexible with schedule changes, extra hours, and emergency calls.

Work Location: In person.

The Bloomingdale Park District is an Equal Opportunity Employer. EOE/M/F/D/V

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