



Full Time Aquatics Operations Manager

Fox Valley Park District

Contact Name: Viktoria Anderson Orosz

Contact E-mail: vorosz@fvpd.net

Contact Phone: 630-907-9600

Closing Date:

Salary: \$64,300 - \$81,340 DOQ

Description:

The Fox Valley Park District is a dynamic and growing park district that serves a diverse population of more than 236,000 people. Recognized as an Illinois Distinguished Agency, Fox Valley holds the nation's highest honor as a National Gold medal Award winner for excellence in park and recreation management. Serving the communities of Aurora, Montgomery, and North Aurora, the District maintains 172 parks and 48 miles of inter-connected regional trails amid 2,500 acres of parkland. connected by the Fox River, our communities are tied together by the District's commitment to promote vibrant, healthy lifestyles through fun and safe recreation opportunities that are environmentally and fiscally responsible. The Fox Valley Park District....Where Fun Begins!

JOB SUMMARY

Under the direction and supervision of the Aquatics General Manager, the Aquatics Operations Manager is responsible for year-round management of the Vaughan Athletic Center Aquatic Complex and seasonal operations of Phillips Park Family Aquatic Center and Splash Country Waterpark. This includes supervision and training of lifeguards, slide attendants, Head Guards, FT Aquatics Operations Supervisor, and PT IMRF Lifeguard Specialist. This position is responsible for the marketing, budgeting, purchasing, memberships, and facility scheduling of the indoor and outdoor aquatic facilities. The Aquatics Operations Manager is responsible for ensuring quality customer service while providing a clean and safe environment. This individual is responsible for providing financial reports and performing evaluations and assessments as related to memberships, fees, community needs, and any correspondence needed. The Aquatics Operations Manager is responsible for all IDPH code compliance as well as PDRMA risk management review requirements. This is an at-will position.

QUALIFICATIONS

Bachelor's degree in Recreation or related field with a minimum of three years of aquatic management experience or equivalent experience and/or training. AFO or CPO certification preferred. The ideal candidate will hold or be able to obtain a certification as an Ellis & Associates Instructor. Knowledgeable in IDPH and PDRMA regulations related to aquatic operations. Excellent customer service skills, along with strong and effective verbal and written communication skills. Strong math skills with previous budgeting experience required. Proficient computer skills in MS Office Suite with

aptitude to learn other applications. Experience in RecTrac Recreation and Munis software is a plus. Must have strong organization skills, attention to detail and the ability to multi-task. Ability to work independently and as part of a team. Must have a valid IL driver's license and provide own transportation.

Interested applicants should apply online at: <https://www.foxvalleyparkdistrict.org/about-us/employment/>