



Recreation Supervisor Tinley Park Park District

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Closing Date: 2026-04-07

Salary: \$47,500- \$63,750

Description:

NOW HIRING: Recreation Supervisor – Mature Adults and Cultural Arts – Full Time

ABOUT US: The Tinley Park-Park District is an award-winning public agency that provides its 55,000 residents with a wide variety of recreation facilities, programs, events, parks, and open spaces. The Park District maintains over 40 parks, 33 ball fields, and several facilities which include the Tony Bettenhausen Recreation Center, Tinley Fitness, White Water Canyon Water Park, Canine Campus Dog Park, Tinley Junction Miniature Golf & Batting Cages, Vogt Visual Arts Center, and the Tinley Park Performing Arts Center.

JOB SUMMARY: The Recreation Supervisor, under the direction and supervision of the Superintendent of Recreation, is responsible for planning and implementing a variety of Mature Adult programs as well as Fine and Performing Arts programs. Areas of oversight include the Vogt Visual Arts Gallery, STARS Mature Adult Drop-in Program, Special Events and Trips, Summer Concerts and Movies Series as well as rental of the Tinley Park Performing Arts Center.

Maintaining part-time staff by recruiting, selecting, and training is also the responsibility of this position as well as preparing brochure copy and working cooperatively with the Marketing Department to issue program marketing vehicles. Flexible hours are required and include evenings, weekends and some holidays.

LOCATION: Tony Bettenhausen Recreation Center, 8125 W. 171st Street, Tinley Park, IL

QUALIFICATIONS: Candidates for this position need to be outgoing, organized, flexible and creative.

- Bachelor's Degree in Recreation or related field and a minimum of two (2) years of experience in a leadership or supervisory capacity - OR - a Master's Degree in Recreation with one (1) year experience in leadership or supervisory capacity is required
- Minimum of two (2) years experience in the Recreation field preferred
- Minimum of two (2) years in Cultural Arts/Special Events environment preferred
- Certified Park and Recreation Professional Certification preferred

- Excellent (oral and written) communication is required.
- Proficient knowledge and experience in Microsoft Office applications and VSI Rectrac application software preferred.
- CPR certification is required and must be obtained within six (6) months of hire. Certification must be maintained throughout employment
- Must maintain a valid driver's license.
- A mandatory physical, drug screening, and criminal background check are required prior to employment.

SCHEDULING, PAY, and BENEFITS:

Annual Salary Range for this exempt position is \$47,500 to \$63,750.

This full-time salaried position requires flexible and extended hours. Benefits include low premium medical, dental, vision insurance; agency provided life insurance; IMRF Retirement Plan; generous PTO; health and wellness programs; complementary program registrations as well as complementary family memberships to Tinley Fitness, Tony Bettenhausen Recreation Center, White Water Canyon Water Park, and Canine Campus Dog Park.