



Early Childhood Coordinator

Palatine Park District

Contact Name: Dayell Houzenga

Contact E-mail: dhouzenga@palatineparks.org

Contact Phone: 847-496-6262

Closing Date: 2026-05-22

Salary: \$60,500-\$68,000

Description:

At Palatine Park District, we're more than parks and programs. We're a community built on connection, creativity, and care. From energizing recreation to memorable experiences in our beautiful spaces, we live the Park and Rec Life every day. Joining our team means stepping into something bigger than a job. It's about making a difference, growing through meaningful work, and forming friendships that last. Here, you don't just work, you thrive.

What You'll Do

Join our team at Palatine Park District, where you'll nurture the learning and development of Palatine's youngest residents. As the Early Childhood Coordinator you will oversee the community preschool program, preschool age camps, special events and a variety of tots programs.

If you have a passion for planting seeds of curiosity, guiding early friendships, and helping tiny humans discover who they are this is the position for you!

What We're Looking For:

- Bachelor's Degree with an emphasis on Early Childhood Education, Child Development, or related field.
- One (1) to Three (3) years of experience with early childhood and camp programming
- Attain (within six (6) months of employment) and maintain valid Adult & Child CPR/AED/First Aid certification.
- CPRP Preferred

Why You Should Join Us:

Palatine Park District offers a competitive salary and benefits package, including:

- Health/Dental/Vision insurance for individual and family
- Paid life insurance
- A retirement plan with the Illinois Municipal Retirement Fund (IMRF)
- Paid vacation, personal days, holidays and sick time
- Unlimited in-house complimentary programs
- Seasonal pool passes for indoor and outdoor pools (individual and family)
- Fitness Center membership (individual and family)
- Discount at Palatine Hills Golf Course

To apply visit: www.palatineparks.org