



## **Parks Superintendent**

### City of Woodstock

**Contact Name:** Jill May

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**Closing Date:** 2026-06-03

**Salary:** \$94,568 to \$107,000

#### **Description:**

#### **Parks Superintendent**

#### **JOB SUMMARY:**

This position is responsible for providing leadership, planning and coordination for the maintenance and improvements of all City owned parks; and provides supervision to Division employees.

#### **ESSENTIAL DUTIES and RESPONSIBILITIES:**

1. Plans, organizes, and supervises the operational activities, budget, and employees for the Parks Division. Manages the operations, maintenance, replacement and repair of city parks, including but not limited to, athletic fields, irrigation systems, playgrounds, open space, landscaping, park amenities, natural areas, recreational areas, buildings, park restroom facilities, and snow removal.
2. Performs critical decision-making and is given the independence and discretion to set up processes and/or programs; provides general oversight and direction for implementation of programs and services.
3. Assists with preparing and administering the Division's capital improvement plan (CIP) and annual budget. Forecasts expenditure and staffing levels. Prepares purchase orders, reviews and approves expenditures.....

#### **Training and Experience:**

- Bachelor's degree in park management or closely related field with a minimum of 5-6 years of parks maintenance, or a combination of education and experience that provides equivalent knowledge, skills, and abilities.
- 3-4 years of previous lead or supervisory experience in parks maintenance.
- Certified Park and Recreation Professional (CPRP) certification preferred.
- Certified Playground Safety Inspector (CPSI) certification preferred or ability to obtain within 6 months.
- Valid driver's license with an acceptable driving record for eligibility of City coverage.

**SALARY:** The position provides an excellent benefits package. The hiring range for this position is anticipated to be \$94,568 to 107,000. Compensation and placement within this range will be

dependent upon qualifications. A very competitive group benefits package is offered along with an IMRF pension.

**To Apply:** <https://woodstockil.applicantpro.com/jobs/4087013>