



Sailing Camp Manager and Assistant Managers

Lake Bluff Park District

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Closing Date:
Salary: TBD

Description:

POSITION SUMMARY

The Sailing Camp Supervisor is an exciting opportunity for an energetic, enthusiastic, and passionate individual to share the sport of sailing with the community while creating a fun, safe, and engaging learning environment. This role is responsible for developing and leading sailing curriculum, mentoring and supporting sailing staff, and helping participants build confidence and skills on the water. Programs include youth sailing camps during the day and evening - adult & family learn-to-sail classes providing opportunities for sailors of all ages and experience levels to enjoy and develop their skills on the water.

The ideal candidate will provide outstanding customer service to families, patrons, and Park District staff while fostering a positive, welcoming, and team-oriented atmosphere for all participants.

HOURS AND PAY

This seasonal position runs Monday through Friday from June 8 through July 31.

Sailing Camp consists of two 4-week sessions with programming scheduled as follows:

- Monday – Thursday (Fridays reserved as weather/make-up days)
- Youth Camp Sessions:
 - 9:00am – 12:00pm
 - 1:00pm – 4:00pm
- Adult & Families Learn-to-Sail Classes:
 - 6:00pm – 8:00pm

ESSENTIAL DUTIES

- Deliver a developmentally appropriate sailing program for registrants.
- Evaluate the success of the sailing program and the development of each registrant's sailing abilities and skills.

The Sailing Supervisor(s) will oversee the following aspects of the Sailing Instructors:

- Instructors will demonstrate a commitment to working as a team and be supportive of the efforts of their fellow instructors.
- Be an appropriate role model for the students and sailing staff. Encourage the highest levels of sportsmanship and behavior. Generate enthusiasm and commitment to learning.
- Follow the course curriculum as designed. It is expected that Instructors will make full and constructive use of the time scheduled for classes and show creativity and excitement with their classes to the best of their ability.
- Instructors are responsible for all landside and on-the-water aspects of the conduct of their classes. This includes assisting students with the preparation and launching of their sailboats, reviewing and ensuring that rigging is done correctly, and that the boat(s) are in safe, working condition.
- Instructors are responsible for insuring that the safety boat(s) that they will be using for class has the necessary and required safety and teaching equipment, before going out on the water.
- At the end of the day, Instructors are responsible for making sure that all boats, both safety and sail, are properly secured and put away, and that any extraneous equipment or materials (including trash) has been removed.
- Instructors are responsible for reporting accidents/illness, both minor and serious to the appropriate chain of command, and for making the appropriate notes in the Injury Log.
- Instructors are responsible for reporting any problems with the condition of any boat (safety or sail) used in the program.
- Arrive and be ready to begin work at the scheduled time, dressed in appropriate attire.
- Performs other duties, as assigned.

SKILLS/QUALIFICATIONS

- US Sailing Level 1 Safety Certification or higher.
- Ability to obtain First Aid and CPR certification within the first week of employment
- Advanced Sailing Skills
- Must have a prior experience and a passion for sailing, the environment and working with kids.
- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Must have a positive, enthusiastic and flexible attitude.
- Must possess strong problem-solving skills and an ability to adapt to changing program needs depending on weather, number of students, number of boats, etc.

PHYSICAL DEMANDS

The work requires routine walking, standing, sitting and bending frequently; and climbing, balancing, stooping, and kneeling on an occasional basis. The employee must be able to lift 20-50 pounds. The employee must have the ability to respond appropriately to situations requiring first aid. Must be able to assist registrants in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of registrants.