



## **FT Villa Olivia Grounds Maintenance**

### **Bartlett Park District**

**Contact Name:** Catalina Rodelo  
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**Closing Date:**  
**Salary:** \$19.00 - \$21.00/hour, DOQ

#### **Description:**

##### **ABOUT US**

Bartlett Park District is a local government agency that provides 610 acres of beautiful parks and outstanding recreational opportunities for the residents of Bartlett, Illinois and surrounding communities. Major facilities of this Distinguished Accredited Agency and two-time National Gold Medal Finalist includes 44 parks, a community center, indoor and outdoor aquatic centers, a 9-hole golf course and an 18-hole golf course, event and reception facility, ski hill, athletic field complex, nature center, gymnasium, and more.

#### **Job Summary:**

The Maintenance Level I – Grounds employee must be sufficiently skilled to perform a wide variety of maintenance tasks for an 18-hole golf course during the summer and ski and snow tubing hill during the winter. This is an at-will position. Other duties and responsibilities include:

- Mowing and trimming of all turf areas weekly during the growing season, using tractors and hand mowers and trimmers.
- Landscaping work – Installing and maintaining trees, shrubs, landscape beds, wetlands, ponds, wooded areas, prairie/meadows, and mowed and woodchip trails.
- Remove snow from parking lots and sidewalks.
- Involved in snow making for winter sports operations along with grooming of ski hills, terrain park and tubing hill.
- Responsible for proper adjustment and operation of equipment to accomplish tasks as required.
- Remove garbage from golf course and facilities.
- Report unsafe conditions.
- Observe and follow all Park District safety policies and regulations. The safety of staff and participants is a continuing responsibility of all employees.
- Must participate and maintain CPR certification, offered by the Park District.
- Perform other duties as assigned.

#### **Qualifications:**

High school graduate or equivalent. Must be at least 18 years old. Must be able obtain an Illinois

Pesticide Operator's License, have prior experience in parks maintenance, and be able to have flexible hours during prime seasons. Must have a valid Illinois Driver's License and be able to provide own transportation.

**Schedule & Pay:**

This is a full-time, non-exempt position. Hours are Monday - Friday, 6:00AM - 2:30PM (40 hours per week with nights and weekends as needed). Hiring range is \$19.00 - \$21.00 per hour, DOQ.

**BENEFITS OFFERED**

In exchange for your time and talent we offer a generous benefit package, including but not limited to:

- Medical, dental, and vision coverage, along with life insurance (basic and voluntary)
- Pension plan (IMRF), 457 Nationwide plan, and Section 125 Flexible Spending Accounts
- Paid holidays and vacation, sick, personal, and floating holiday time
- Facility discounts & usage benefits

**Interested applicants please apply via the Park District website** Employment - Bartlett Park District ([bartlettparks.org](http://bartlettparks.org)). **Please include your Resume and Cover Letter.**

**Position will remain open until filled. Interested and qualified applicants are encouraged to apply as we will conduct a rolling interview process. Bartlett Park District is an Equal Opportunity Employer.**