



Superintendent of Finance

Hanover Park Park District

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Closing Date:
Salary: \$92,000 – \$110,000

Description:

ABOUT THE DISTRICT

The Hanover Park Park District is committed to **enriching lives** through parks, programs, and community-driven services. Serving a diverse and vibrant community, the District provides a wide range of recreational opportunities designed to promote health, wellness, and connection.

We value teamwork, collaboration, and accountability, and pride ourselves on fostering a supportive, service-oriented culture where employees work together to deliver high-quality programs and experiences for our residents.

JOB SUMMARY

The Hanover Park Park District is seeking a highly skilled finance professional to serve as its Superintendent of Finance, the District's senior financial leader responsible for the accuracy, integrity, and compliance of all financial operations.

This role provides both strategic leadership and hands-on oversight of the District's financial functions, including accounting, payroll, budgeting, financial reporting, and compliance. The Superintendent of Finance ensures adherence to GAAP, GASB, Illinois Park District Code, and all applicable regulations while maintaining strong internal controls and audit readiness.

In addition to managing daily financial operations, this position plays a key role in long-range financial planning, process improvement, and organizational accountability. The Superintendent serves as a trusted advisor to the Executive Director and Administrative Team, providing financial analysis and guidance to support informed decision-making.

The ideal candidate will be comfortable operating in a hands-on environment while leading and developing staff, strengthening financial systems, and building structure, consistency, and compliance across the organization.

QUALIFICATIONS

- Bachelor's degree in Accounting, Finance, or related field required, master's preferred
- CPA preferred; non-CPA candidates must demonstrate strong governmental accounting expertise
- Minimum five (5) years of progressively responsible experience in governmental or public sector finance
- Supervisory experience required
- Park district or municipal experience strongly preferred
- Experience with Tyler Technologies (FundBalance/ERP Pro) and RecTrac preferred

KEY RESPONSIBILITIES

- Oversee all financial operations, including general ledger, payroll, accounts payable/receivable, and reporting
- Lead budget development, forecasting, and long-range financial planning
- Ensure compliance with GAAP, GASB, and all applicable laws and regulations
- Coordinate and lead the annual audit process
- Oversee payroll administration and compliance
- Administer procurement compliance and financial controls
- Manage cash flow, investments, and capital planning efforts
- Provide strategic financial guidance to leadership
- Develop and strengthen financial processes, policies, and internal controls
- Supervise Business Services staff and promote accountability and organization
- Demonstrated experience with governmental accounting, audit coordination, and financial compliance preferred

SALARY

- **Salary Range:** \$92,000 – \$110,000
- **Target Hiring Range:** \$92,000 – \$100,000
- Highly qualified candidates and/or individuals with a CPA or extensive governmental accounting experience may be considered at the higher end of the range

BENEFITS

The Hanover Park Park District offers a comprehensive and competitive benefits package, including:

- Generous paid time off, including 11 paid holidays, vacation, sick, and personal days
- Flexible scheduling and a strong flex time policy
- Medical insurance options, including a PPO with HRA and HMO plan
- Dental insurance with orthodontia fully covered by the District
- Two vision plan options
- IMRF pension plan with employer participation
- 457(b) retirement plan through Nationwide
- Employer-paid life insurance (2x annual salary)
- Employee assistance program and PATH wellness incentive program
- Free programs and rentals for employees and immediate family
- Memberships to Centre Court Athletic Club and Seafari Springs Aquatic Center
- Professional development opportunities and professional membership reimbursement
- Financial wellness resources through Alero Financial, including workshops and planning tools
- Voluntary benefits through Aflac, including short-term disability and hospital indemnity

HOW TO APPLY

Submit your resume and cover letter to:

HR@hpparks.org

This position is **open until filled**, and applications will be reviewed as they are received. A full job description is available upon request through HR.

