



Maintenance Worker I - Park Center

Glenview Park District

Contact Name: Angel Olan

Contact E-mail: angel.olan@glenviewparks.org

Contact Phone: 224-521-2528

Closing Date:

Salary: \$25.64

Description:

“Recreate” a better life with a career in the field of Parks & Recreation

JOB SUMMARY

- Maintenance I is responsible for performing a wide variety of general labor tasks, including cleaning, maintenance, repairs, painting, construction, landscaping, aquatic systems, and seasonal duties. The Maintenance I is responsible for the following duties, but not limited to:
- Cleans the interiors of buildings thoroughly (washing & waxing floors, windows, wiping walls, cleaning bathrooms & kitchen areas, etc.)
- Performs set-up and tear-down for programs and special events
- Removes garbage and disposes of properly (dump or incinerator)
- Performs all seasonal work assignments (e.g. snow removal, salting, ice rink maintenance, etc.)
- Performs general building maintenance and repair (including roofs, doors, windows, and minor maintenance/repair of electrical, plumbing, aquatic systems, and heating systems)
- Completes landscaping activities (urban forestry, planting, mowing, raking, chipping, etc.)
- Maintains all tools, equipment, machinery, and mechanical systems as necessary
- Routinely inspects park furnishings and landscaping (walkways, parking lots, picnic tables, bleachers, grills, benches, backstops, etc.)
- Identifies and repairs or reports any failures or hazards
- Secures each location before leaving site, checking security light timing boxes, light fixtures, fire extinguishers, thermostats, locks, and related items

QUALIFICATIONS

- Must have a high school diploma or equivalent and 3-5 years of relevant experience.
- Valid Illinois Driver's License required and must be at least 18 years of age.
- May be required to obtain CPO Certified Pool Operator license, depending on specific position.

SCHEDULING & PAY

- This is a full time, year round, hourly (non-exempt) position working Saturday and Sunday from 12:00pm to 8:30pm and Monday through Wednesday from 2:00pm to 10:30pm.

- Potential for schedule change with seasonal needs. Must be available for required overtime, special events and weather related duties.
- Target compensation is \$25.64/hr. depending on qualifications and experience. Full pay range is \$25.64-\$34.61/hr.

BENEFITS WE OFFER

In exchange for your time and talent, we offer a generous benefit package, including:

- Medical Coverage, PPO or HMO
- Prescription Coverage
- Dental Coverage
- Vision Insurance
- Life Insurance (basic & voluntary)
- Pension / Defined Benefit Plan (IMRF)
- 457 Plan / Defined Contribution Plan
- ROTH IRA & Flexible Spending Accounts
- Paid Holidays, Personal Days, Vacation, Sick Time
- Park District Facility Discounts and Usage Benefits

FOR MORE INFORMATION

To express your interest, contact Angel Olan.

Angel.Olan@GlenviewParks.Org

APPLY ONLINE

Visit us at www.GlenviewParks.org – click on “Jobs” at the top of the page.

If interested, please apply early. Recruiting and interviewing will begin immediately.

The Glenview Park District is an Equal Opportunity Employer.