



## **Custodian**

### **Mundelein Park & Recreation District**

**Contact Name:** Damian Noga

**Contact E-mail:** [dnoga@mundeleinparks.org](mailto:dnoga@mundeleinparks.org)

**Contact Phone:** 847-388-5466

**Closing Date:**

**Salary:** \$18.92/\$19.78/\$20.92 Depending On Qualifications

#### **Description:**

The Custodian - Union is responsible for cleaning and maintaining Park District facilities. The Custodian is responsible for a multitude of tasks from cleaning, fixing toilets, room set-ups, and janitorial/custodial duties.

#### **Qualifications – Education, Experience and Training**

Must be 18 years of age or older. Minimum high school graduate or general education degree (GED) required with additional training or education related to the duties and responsibilities of the position. Requires over one (1) year and up to and including three years of related experience. CPR, First Aid and AED Certification required within 90 days of employment. Valid Illinois Driver's License.

#### **Duties and Responsibilities - Essential Functions**

- Cleans (sweeps, mops, dusts, scrubs, sanitizes, vacuums) floors, walls, fixtures in various activity rooms, restrooms, locker rooms, office spaces, lobbies, lounges, hallways and stairways.
- Empties all facility waste receptacles, and transports trash trays and transports trash/waste to disposal. Sweeps, scrubs, waxes and polishes floors.
- Cleans rugs, carpets, furniture and window coverings. Dust's furniture and equipment. Polishes metalwork. Wash walls, ceiling and woodwork.
- Washes windows, door panels, and sills.
- Cleans and polishes lighting fixture, counter surfaces, and trim.
- Prepares furniture setup and adjustments for recreational programming and/or special events.
- Notifies management concerning needs for major repairs or additions in plumbing, electrical, carpentry, mechanical, and/or heating and cooling fixtures and components.
- Perform other related duties as assigned.

#### **Pay, Benefits and Work Hours**

This is a full-time, non-exempt union position working Monday - Friday from 11:30am - 8:00pm. The hiring wage range is between \$18.92/\$19.78/\$20.92, depending on qualifications. Our full-time benefit package includes:

- Low premium Medical, Dental and Vision Insurance
- Paid incentive if medical coverage is not needed

- Flexible Spending Accounts – Health and Dependent Care
- Group Term Life Insurance 1 Year Salary (District Paid)
- Voluntary Additional Life Insurance
- Employee Assistance Plan (District Paid)
- IMRF Pension (Retirement and Disability)
- 457 Retirement Plans (Nationwide and The Standard)
- Paid Vacation, Personal, Emotional Well Being, Sick and Holiday days
- Employee Wellness Program Incentives
- Complimentary Fitness Membership and Aquatic Passes for you and your family
- Complimentary and discounted Recreation Programs and Group Lessons for you and your family
- One complimentary round of golf per month at Steeple Chase Golf Club
- Tuition Reimbursement Program
- Discounted onsite Child Day Care, Before/After School Care, Preschool and Summer Day Camp

Established in 1954, Mundelein Park & Recreation District has 34 park sites offering over 735 acres of open space, playgrounds, ballfields, lakes and trails. We offer over 650 seasonal programs, including: dance, youth sports, tennis, karate, golf, gymnastics, adult and youth leagues, swim instruction, art, fitness and wellness, culinary, adult day trips, science classes, and day camps. In addition, we host over 20 annual events, many free to the public.

Don't miss this opportunity, apply today at **[www.mundeleinparks.org](http://www.mundeleinparks.org)**. Applications will be reviewed upon receipt and qualified candidates will be contacted shortly after.