



Building Engineer

Oak Brook Park District

Contact Name: Jake Stachowiak

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Closing Date:

Salary: \$76,000-\$86,000

Description:

Full-Time, Non-Exempt

\$76,000 - \$86,000

Are you a hands-on leader who enjoys solving problems, keeping facilities running at their best, and making a difference in the community? The Oak Brook Park District is seeking a skilled professional to manage our facilities, mechanical systems, and Aquatic Center.

Reporting to the Superintendent of Parks and Maintenance, the Building Engineer will oversee the Assistant Building Engineer and Building Technician while taking a hands-on role in maintaining and repairing HVAC, plumbing, electrical, mechanical, and aquatic systems.

This position offers an exciting mix of technical work, leadership, preventive maintenance, project planning, contractor coordination, and facility operations—including overseeing annual Swim Central maintenance closures, supporting seasonal operations at Splash Island, and ensuring aquatic systems meet applicable health and safety standards. If you are a resourceful problem-solver, confident leader, and skilled trades professional who takes pride in well-maintained facilities and exceptional customer service, this is a high-quality opportunity for the community.

ESSENTIAL JOB DUTIES:

- Maintain/repair all HVAC equipment in Park District buildings.
- Complete HVAC monthly preventive maintenance for all Park District facilities.
- Inspect, repair, and maintain facilities for the Park District.
- Directly supervise the Building Technician and Assistant Building Engineer.
- Plan and prepare payroll and performance appraisals for the Building Technician and Assistant Building Engineer.
- Inspect, repair, and maintain mechanical, HVAC, plumbing, electrical, aquatic systems, and any other equipment or systems and related components at assigned Park District facilities, and recommend in-house or contracted repairs as necessary.
- Manage the maintenance and schedule of contractors during the Swim Central annual closure.
- Maintain accurate and complete records of maintenance activities and monitor all preventive maintenance contracts.
- Maintain accurate and complete records of preventive maintenance activities.
- Oversee the proper operation, water tests, chemical safety, and mechanical systems at Swim Central and Splash Island in accordance with the State of Illinois and DuPage County Health Department Pool and Spa Codes.

- Provide quarterly training to Building Technician, Assistant Building Engineer, and Tennis Center Building Engineer to increase overall Park District maintenance knowledge. Document training throughout the year.
- Assist with annual maintenance planning and project prioritization.
- Assist the Parks Department with seasonal preparations and annual maintenance of restrooms and concession stand on the North Campus.
- Timely opening and closing Splash Island seasonally, as well as maintaining proper operations.
- Manage, organize, and care for the department's tools and equipment.
- Maintain accurate and complete records of maintenance activities and inspections.
- Assist with preparing and monitoring the annual budget for the Aquatics and Facilities Department.
- Ability to read and understand construction plans and electrical schematics.
- Demonstrate exceptional internal and external customer service skills in all communication.
- Focus on welcoming diversity, encouraging inclusion, and creating equity for all.
- Support the District's safety initiative including adhering to policies and procedures, safely performing your job, attending required training, seeking additional training as needed, training and coaching your staff, promptly investigating and reporting accidents/incidents, and proactively addressing hazards in the workplace.

HOURS:

The Building Engineer is a full-time position working a minimum of 40 hours per week. Part of this position's duties include opening the Family Recreation Center three days per week. The opening shift hours are from 5:00 am – 1:30 pm. Other regularly scheduled workday hours are from 6:30 am – 3:00 pm. These shifts include a 30-minute unpaid meal break. Work schedules may be adjusted as necessary to accommodate facility operations, programs, special events, and other operational needs. The Building Engineer is on call 24 hours a day for emergencies.

EDUCATION, EXPERIENCE AND TRAINING:

- Minimum 4 years of work experience with a trade: HVAC, electrical, and plumbing, etc.
- Must be familiar with aquatic systems and certified as an Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) or can obtain certification within one year.
- Bachelor's degree in Parks and Recreation, trade school, or related field is preferred
- Supervisory experience preferred
- Valid Illinois Driver's License
- First Aid, CPR and AED, Confined Space, Respirator, and Scissor Lift training certification is required within six months from the date of hire. Training will be provided by the Park District.

Bilingual Candidates Encouraged to Apply.

BENEFITS INCLUDE:

Medical, Dental, and Vision coverage
 Life Insurance (basic & voluntary additional coverage)
 IMRF Defined Benefit Pension
 Short- and Long-Term Disability (IMRF)
 457 Defined Contribution Plans
 Medical and Childcare Flexible Spending Accounts
 Paid Time Off (sick, vacation, and personal time)
 Paid Family Leave
 Tuition Reimbursement
 Park District Membership, Program, and Rental Discounts

THE OAK BROOK PARK DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER. Employment with the Park District is governed on the basis of merit, competence and qualifications and will not be influenced in any manner by race, age, color, sex, religion, veteran status, national origin, sexual

orientation, disability or any other legally protected status. Those applicants requiring reasonable accommodation to the application and/or interview process should notify our ADA coordinator at (630) 645-9529.

Interested applicants please apply here: [Building Engineer](#)