



Full-Time Horticulture Specialist

Streamwood Park District

Contact Name: Jessica Meyers

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Closing Date:

Salary: Starting at \$20.00 per hour depending on qualifications

Description:

Apply online at:

<https://www.applitrack.com/streamwood/onlineapp/default.aspx?all=1&AppliTrackJobId=373&AppliTrackLayoutMode=detail&AppliTrackViewPosting=1>

Job Summary

Under the direction and supervision of the Horticulture Supervisor, the Horticulture Specialist is responsible for performing of a variety of park maintenance, including turf maintenance, basic horticulture maintenance, forestry, snow removal, custodial, and recreation support activities. The Horticulture Specialist is on-call as needed, supervising and leading seasonal employees. This is an at-will position.

Classification

Full-Time2 Non-Exempt; IMRF eligible

Qualifications/Education

- High School Diploma or equivalent.
- valid Driver's License.
- at least 18 years of age
- Preference given to candidates with an associate's degree in Turf Management, Horticulture, Urban Forestry or a related field.
- Minimum of two (2) years of experience in related field or an equivalent combination of education and experience.
- Must possess a valid State of Illinois Pesticide Operator's License or must have the ability to obtain one within six (6) months of hiring. The district will pay for training and testing costs.
- Must be CPR and AED certified within six (6) months of hiring. The district will pay for training and testing costs.

Essential Duties & Responsibilities

- Responsible for completing hands-on maintenance-related tasks in the field, as assigned by the Horticulture Supervisor.

- Perform assigned inspections and is responsible for ensuring our parks, properties, vehicles, equipment, and other assets are in a safe and functional working condition and maintained at a presentable service level.
- Responsible for horticulture maintenance in all of our parks including weeding, watering, pruning, planting, tree maintenance, natural area maintenance, and other tasks assigned.
- Maintain grounds through litter pickup, recycling, and other activities.
- Organize, prioritize and direct multiple projects, labor and equipment needs.
- Document labor-hours and materials used on work orders to specific job requirements.
- Apply herbicides, fungicides, and pesticides to destroy undesirable growth and pests.
- Assist the Fleet & Mowing, Playgrounds, and Athletic Fields crews as assigned.
- Perform playground maintenance, including inspections, repairs, mulch maintenance, and cleaning as needed.
- Perform ornamental horticulture maintenance which includes, but is not limited to planting trees, watering, fertilizing, flower bed arrangement, tree removal and other horticulture as needed.
- Mowing and turf maintenance as assigned, including operating mowers, weed whips, tractors, and small engine equipment.
- Athletic field maintenance tasks as assigned, including ballfield preps, painting field lines, and operating field maintenance equipment.
- Maintain the trails, which includes, but is not limited to debris removal, grading and renovation.
- Adhere to safety policies and procedures as outlined in the safety manual.
- Work snow shifts as assigned and operate snow removal equipment on District roads, parking lots, and sidewalks.
- Responsible for the operation and preventive maintenance of Park District vehicles, tractors, ground equipment, implements and ensuring it is performed and reported.
- Maintain a proactive approach to safety and risk management and perform all job tasks within the rules and guidelines of the Streamwood Park District's safety program and manual.
- Responsible for supervising part-time and seasonal staff by communicating job expectations, job training, coaching duties and responsibilities, performance evaluation, recognition, and discipline.
- Able to regularly lift and/or move up to fifty (50) pounds.
- Demonstrate, lead, and support the Park District's mission statement, vision and core values.
- Establish, support and maintain collaborative efforts with internal and external customers and organizations.
- Perform all other duties as assigned.

Secondary Duties & Responsibilities

- Responsible for supervising part-time and seasonal employees for other duties including, but not limited to, recreation programs and special events as needed.
- Have the ability to accurately determine and perform minor mechanical repair needs, and estimate the time required to complete repairs.
- Attend workshops and seminars pertaining to employee's position, as needed, for new ideas, developments and techniques.
- Assist with set up for recreation programs and special events as needed.
- Required to work special events at nights and on weekends.

Pay Information

Current Pay Range: \$22.30 - 22.30 per hour

Newly hired employee can expect:

FT2 Horticulture Specialist \$20.00+ per hour Depending on Qualifications

Benefits We Offer

Please see applicable benefits at: SPD-PayTransparency-WebsiteDisclosure-2025.pdf

Please note as an FT2 classified employee, the Park District only offers HMO coverage. The Park District paid portion of Medical, Dental and Vision premium will be the same amount as employee only coverage, no matter the number of dependents covered. Please see the last page of the SPD Pay Transparency Website Disclosure to see the current employee-employer cost share for FT2 insurance.

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