Assistant Director of Tourism & EastSide Centre Sports Complex

City of East Peoria

Contact Name: Kory Brown
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Closing Date:
Salary: $72,000 - $82,000

Description:
The City of East Peoria is seeking a motivated and results-driven Assistant Director of Tourism & EastSide Centre to provide leadership and oversight of EastSide Centre Sports Complex while supporting the operations and continued growth of the Tourism Department. This position plays an important role in managing facility operations, expanding sports tourism opportunities, and strengthening community partnerships.

Working closely with the Director of Tourism & EastSide Centre, the Assistant Director will oversee daily operations, supervise staff, and support business development initiatives. Key responsibilities include attracting tournaments and special events, developing sponsorship opportunities, managing facility operations, and identifying strategies to increase revenue and facility utilization.

The ideal candidate will demonstrate strong leadership, organizational, and communication skills, with experience in sports management, recreation, tourism, special events, or related operations. A bachelor's degree in a related field and three to five (3–5) years of management experience are preferred. Equivalent combinations of education, training, and experience may be considered.

This is a full-time, exempt position with an annual salary range of $72,000 to $82,000, depending on qualifications and experience (DOQE). The position includes benefits and participation in the Illinois Municipal Retirement Fund (IMRF). Residency within twenty-five (25) miles of the City’s corporate limits is required within one year of employment. A conditional offer of employment is contingent upon successful completion of a physical, background investigation, and drug screening in accordance with City policy.

Interested candidates may complete an online application and upload a current resume through the City of East Peoria Applicant Access.
For more information, including the full job description and benefits summary, please refer to the links below. Questions may be directed to humanresources@cityofeastpeoria.com.

This position will remain open until filled.

The City of East Peoria is an Equal Opportunity Employer.

Job Description - Assistant Director of Tourism and EastSide Centre

EastSide Centre Website:
https://eastsidecentre.com/