



Recreation Coordinator City of Galesburg

Contact Name: Tony Oligney-Estill
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Closing Date: 2018-06-02
Salary: 39,978 to 51,177

Description:

The Recreation Coordinator is a full time position under the direct supervision of the Director of Parks & Recreation. The Recreation Coordinator is responsible for all aspects of planning, implementing, supervising and evaluating: youth and adult athletic programs, concessions management, facility management, trips and a few special events. This position is also responsible for recruiting, training and supervising part-time and seasonal staff. This position will work a minimum of forty hours a week, Monday through Friday and evenings and weekends as required.

Qualifications: A Bachelor's Degree in Parks and Recreation Administration or related field is required or equivalent experience.

To apply, all applicants must complete and submit an electronic application for employment through the City's website at: http://www.ci.galesburg.il.us/city_initiatives/human_resources/.