



Aquatics Lifeguard

The Salvation Army

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Closing Date: 2018-06-15
Salary: \$12.00/hr

Description:

The Salvation Army
Metropolitan Division
Ray & Joan Kroc Corps Community Center - Chicago
Position Description

POSITION TITLE: Aquatics Lifeguard

LOCATION/DEPT: Kroc Center

REPORTS to (TITLE): Aquatics Director

MISSION

The Salvation Army Ray and Joan Kroc Corps Community Center of Chicago exists to express the mission and ministry of The Salvation Army through a safe, enriching and sacred environment where all individuals have access to opportunities to reach their physical, intellectual, social and spiritual potential. The Vision of the Chicago Kroc Center is to touch individuals, families and seniors of the Southside with: Building Community, Motivating Wellness, Encouraging Excellence, Teaching Character, and Inspiring Faith.

OUTCOMES

Under the direction and supervision of the Aquatic Director this position will observe swimmers, protect life, prevent accidents, enforce regulations, and do related work as required. This person will make sure that the swimmers are provided a pleasant, safe, and stimulating experience.

PRIMARY DUTIES and RESPONSIBILITIES:

1. Guest Services
 - a. Interact with guests in a manner that ensures the most enjoyable experience for all RJKCCC guests.
 - i. Direction and answers to questions is provided, as needed.
 - ii. Maintain a professional attitude and approach to problem solving.
 - b. Provide oversight to the day-to-day activities of the aquatics programs and facilities.

- c. Maintain all public and restricted areas in a neat and clean fashion
 - d. Maintain activities on schedule ensuring that events and activities begin and end on time.
 - e. See that all equipment assigned to the aquatic facilities is maintained and properly utilized.
 - i. Follow and enforce equipment checkout program.
 - ii. Report defects, necessary repairs, etc.
 - f. Follow and ensure adherence to The Salvation Army Policies and Procedures.
 - g. Maintain the Code of Ethics policy established for the Kroc Center.
 - h. Assist and direct Guests in moving about the facility to avoid crowded conditions and maximize service efficiency.
 - i. Incoming calls must be answered quickly and politely, basic questions answered or more in-depth inquiries referred to an appropriate staff member.
2. Maintain a safe working environment.
- a. Ensure Guest safety by immediately correcting and/or reporting any potentially unsafe conditions.
 - b. Follow and ensure adherence to The Salvation Army Policies and Procedures.
 - c. Report all harmful problems with facilities to the Aquatics Manager.
 - i. Ensure liability injuries are reported timely and according to procedure.
 - ii. Generate legible and accurate accident and incident reports as required.
 - d. Report any suspicion of Child Abuse to the appropriate supervisor and Child Protective Services.
 - e. Coordinate response and direction to members in emergency situations.
3. Work in a cooperative manner with the other staff of the RJKCCC programs, discussing any problems that may be occurring with the Aquatics Director.
4. Refer guests with spiritual needs or questions to appropriate officer/pastor.
5. Perform other duties as assigned.

RELATIONSHIPS

This individual relates to and interacts with a wide range of contacts both within and outside The Salvation Army. In these contacts, they act as a representative of the Army and its mission.

SUPERVISION RECEIVED

Under the general supervision of the Aquatics Director with some freedom to plan, schedule and carry out responsibilities within established policies and guidelines.

PERFORMANCE MEASURES

This individual will be evaluated on how effectively the outcomes of this position are achieved, as well as the timeliness, accuracy and completeness of accomplishing assigned goals.

EDUCATION

High School Diploma required preferred.

EXPERIENCE

- Must have experience as a lifeguard or similar position.
- Minimum age of 16 preferred.
- Possession of current certificates in American Red Cross First Aid or First Aid For Public Safety Personnel (Title22) or above; CPR for the Professional Rescuer (CPR Pro), and Lifeguard Training. Equivalent training certificates may be accepted

COMPENTENCIES

- Must have the ability to swim with proficiency and endurance. Must successfully complete a 200-yard

swim in less than 5 minutes, tread water for 2 minutes (no hands). And retrieve a 10 lbs. dive brick from the bottom and swim 10 yards with it.

- Knowledge of basic swimming techniques and ability to teach swimming to all age groups
- Good communication and interpersonal skills.
- Demonstrated ability to use initiative and be a self starter.
- An attention to detail.
- A positive attitude and the ability to be flexible in light of changing job situations/priorities.
- Have a philosophy of education and child development, which is consistent with that of the Center and The Salvation Army.
- Have the ability to work with children, parents, and staff in a capacity of leadership, counseling and education including but not limited to:
 - a. Ability to relate joyfully and sensitively to children of all ages.
 - b. Sensitivity to children's individual needs.
 - c. Ability to use appropriate positive discipline consistently.
 - d. Dependability.
 - e. Ability to handle security and crisis situations, calmly.
 - f. Ability to seek supervision and use it consistently.
 - g. The capability to teach swimming to all age groups.
 - h. A willingness to promote the mission of The RJKCCC.

POSITION LIMITATIONS

This individual will accurately represent the mission of The RJKCCC.

This individual will keep Aquatics Director informed of all critical issues relating to his/her area of responsibility.

This individual will adhere to all Army policies and procedures in carrying out the responsibilities of this position.

PHYSICAL DEMANDS/WORK ENVIRONMENT

This position is required to do light to heavy physical work. In order to successfully perform the essential functions of this position, the employee is regularly required to use equipment used in an aquatics program. This employee must be able to lift and carry 40 pounds. The work environment for this position includes an office and outdoor/pool environment with a low to high noise level.

REQUIRED APPAREL

Person hired must wear standard apparel as prescribed by the Aquatics Director.

POSITION RANKING

Position Ranking: Non-Exempt/RFT, RPT, FPT, Seasonal