



## Recreation Intern

St. Charles Park District

**Contact Name:** Rosie Fasching  
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**Closing Date:**  
**Salary:** \$9.00/hour

### Description:

General Description:

Under the supervision of the Superintendent of Recreation, Assistant Superintendent of Recreation, and the Intern Supervisor, the Recreation Intern experience will be approximately:

- 40% project oriented (2019 summer: Otter Cove concessions cart and Swanson concessions)
- 30% experiential allowing for exploration into various program areas and recreation venues
- 20% special interest designed in conjunction with the selected candidate
- 10% professional development, including mentoring and networking

### Job Requirements:

The selected candidate must:

- Work cooperatively and harmoniously with the general public, class participants, parents and fellow employees.
- Display professionalism in oral and written communications.
- Manage personal schedule, combining pre-scheduled activities, special events, meetings, and university requirements.
- Work with Intern Supervisor to resolve difficult situations in a respectful, positive manner.
- Attend weekend and evening programs and/or special events, as required.
- Provide timely, accurate paperwork and reporting.
- Lead small and large groups of patrons or staff in activities, as directed.
- Encourage the safety of all program participants and fellow staff by following Park District Safety Guidelines.

### Qualifications:

- Must produce valid driver's license and provide own transportation
- Must be a current student pursuing a bachelors or masters degree in recreation or related field

### Approximate Hours:

- Up to 40 hours per week, 12 week employment opportunity

### Salary:

- \$9.00/hour

To Apply: Submit an application online at [www.stcparks.org/jobs](http://www.stcparks.org/jobs). Be sure to submit a cover letter and resume with online application.