



Recreation Intern

Itasca Park District

Contact Name: Doug Sieder

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Closing Date:

Salary: \$330/week

Description:

The Itasca Park District offers an internship to students pursuing a degree in the field of parks and recreation with a comprehensive experience within the agency's operation. The intern will gain experience in administration, marketing, budgeting, leadership, staff management, programming, facility management, special events, and maintenance/parks. The Intern will assist in several programs and special events. Qualifications: Must be a current student of an accredited university, pursuing a bachelor's or master's degree in Recreation, Leisure Studies or a related field, looking to complete an internship. Student must provide own transportation.

Duties: In this internship, students will work in the areas of program development, facility management, written and oral communication, human resources, budgeting, training of employees, evaluation of both programs and personnel, customer service, maintenance, parks, operational and program manual development, contracts, and marketing. Intern will be required to work flexible hours including nights and weekends based on projects assigned.

Send cover letter, resume, and completed Itasca Park District employment application to Doug Sieder, Superintendent of Recreation. 350 E. Irving Park Road, Itasca, IL 60143. Employment application is available at www.itascaparkdistrict.com.