



## Recreation Supervisor Wauconda Park District

**Contact Name:** Cindy Babicz  
**Contact E-mail:** [cbabicz@waucondaparks.com](mailto:cbabicz@waucondaparks.com)  
**Contact Phone:** 847-526-3610  
**Closing Date:** 2024-05-06  
**Salary:** \$48,000-\$55,000

### **Description:**

**JOB SUMMARY:** The Recreation Supervisor reports directly to the Director of Recreation. The Recreation Supervisor is responsible for the development, management, and promotion of Phil's Beach and swim lessons, Athletic Leagues and Classes and the Fitness Center.

**ESSENTIAL RESPONSIBILITIES:** Responsible for planning, budgeting, organizing, evaluating, and supervising programs, staffing and operations of Phil's Beach to include but not limited to lifeguards, concessions/admissions workers, swim instructors, Athletics Leagues and classes, and the Fitness Center/Group Fitness classes. Supervisory responsibility for a number of part-time employees, volunteers, and third-party contractors.

**QUALIFICATIONS:** Applicants must have a minimum of a bachelor's degree in recreation, education, or related field. At least 2 years relevant experience preferred. Prior supervisory experience desirable. CPR/AED Certification or ability to obtain certifications within the first 6 months. Valid Illinois Driver's License.

**SCHEDULING & PAY:** This is a full time exempt (salary) position. Hours are Monday – Friday, 9am – 5pm with evening and weekend hours as needed, mostly during summer months.

**BENEFITS WE OFFER:** In exchange for your time and talent, we offer a generous benefit package, including:

- Medical Coverage, PPO or HMO
- Dental Coverage
- Prescription Coverage
- Vision Insurance
- Life Insurance (basic & voluntary)
- Short- and Long-Term Disability (IMRF)
- Pension / Defined Benefit Plan (IMRF)
- 457 Plan / Defined Contribution Plan (optional)
- Paid Holidays, Personal Days, Vacation, Sick Time
- Professional Membership Dues
- Park District Facility Discounts and Usage Benefits

**APPLY** by sending your cover letter and resume to Cindy Babicz at [cbabicz@waucondaparks.com](mailto:cbabicz@waucondaparks.com).

If interested, please apply early. Recruiting and interviewing will begin immediately. The Wauconda Park District is an Equal Opportunity Employer.